

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, JANUARY 18, 2018

CALL TO ORDER

Chief Haas called the meeting to order at 8:18 A.M.

ATTENDING

Nick Pecora for Gerald Mourning (Arlington Heights Police Chief), Ken Koeppen (Arlington Heights Fire Chief), Nick Asta for Jim Kreher (Barrington-Countryside Fire Chief), Deputy Chief Michael Szos for Steve Casstevens (Buffalo Grove Police Chief), Michael Baker (Buffalo Grove Fire Chief), Chuck Walsh (Elk Grove Police Chief), Ted Bos (Hoffman Estates Police Chief), Acting Chief Pat Fortunato (Hoffman Estates Fire Chief), Bob Haas (Inverness Police Chief), John Koziol (Mount Prospect Police Chief), Brian Lambel (Mount Prospect Fire Chief), Al Stoeckel (Palatine Police Chief), Scott Anderson (Palatine Fire Chief), Chief Rich May (Palatine Rural Fire Chief), Al Steffen (Prospect Heights Police Chief), John Nowacki (Rolling Meadows Police Chief), Terry Valentino (Rolling Meadows Fire Chief), Jim Lamkin (Schaumburg Police Chief), James Walters (Schaumburg Fire Chief), Ed Valente (Streamwood Police Chief), and Chris Clark (Streamwood Fire Chief).

A quorum was present.

OTHERS ATTENDING

Mick Fleming, Emergency Management Coordinator

MEMBERS ABSENT

Elk Grove Fire

NWCDS PERSONNEL

John Ferraro, Executive Director; Kevin Diluia, Assistant Director-Operations; Brian Drake, Assistant Director-Support Services; Terri Svec, HR/Finance Manager; *Lauri Orwig, OM/Training Manager (*arrived at 8:24am).

APPROVAL OF MINUTES

Moved by Chief Lamkin and seconded by Chief Stoeckel, to approve the minutes of the November 16, 2017, Regular Meeting. *Voice Vote: Motion Carried.*

EXECUTIVE DIRECTOR'S UPDATE

Telecommunicator Hiring Process:

Two Telecommunicators from the joint testing process with DU-COMM were hired for the current vacancies and will begin January 29th.

UPS – Next Steps:

A replacement UPS was approved in the Calendar Year 2018 budget. As reported at the last Joint Board meeting, a third party consultant was utilized to assess the UPS situation to ensure a third unit was still needed. The report indicated that a third unit is

needed and an RFP/bid specification will be released in the first quarter of 2018 for this important piece of equipment for the center. Having three units provides the needed diversification and redundancy.

Management Sexual Harassment Training:

Ericka Thomas, an attorney with John Kelly's firm, provided sexual harassment training for management staff on December 19, 2017. The training focused on management's role and a review of our policy.

NEW BUSINESS

Achievements 2017

John mentioned a few achievements from the meeting packet, including:

1. Barrington Countryside Fire Protection District was added to NWCDS.
2. NWCDS completed 7200 hours of training in 2017, with the help of Training Manager Lauri Orwig.
3. Our Quality Assurance Specialist, Curt Peddicord, along with reviewers, averaged 125 reviews monthly, exceeding the National Standards created by NENA and APCO.
4. NWCDS hired a new HR/Finance Manager, Terri Svec.
5. Schaumburg Radio Tower was replaced.
6. Jim and Jason Hunt continue making minor radios repairs prior to shipping them out to Motorola.
7. Schaumburg Alarms were added.
8. Facilities: Repaired and resurfaced the parking lot, upgraded the WIFI, and replaced the humidifiers.

Goals 2018

John reviewed a few of the goals listed in the packet as well:

1. CAD
2. Building- Roof Replacement
3. Skills Review (Kevin Diluia)
4. Radio Lab Clean Up (Brian Drake)
5. Additional Radio equipment for the northern region
6. Touch all radios

NWCDS Charitable Donations 2017

Since the inception of our Charitable Donations program in 2007, we have raised \$41, 284. The money was given to families of Fire Fighters, Police Officers, Telecommunicators, and families in need.

Talk Group Access Agreement

1. Southeast Emergency Communications (SEECOM)
2. Algonquin-Lake-in-the-Hills Fire District

Moved by Chief Anderson and seconded by Chief Valentino to accept the Talk Group Access Agreement between SEECOM and Algonquin-Lake-in-the-Hills Fire District and NWCDS, as outlined in the Meeting Packet. *Voice Vote: Motion Carried.*

OLD BUSINESS

Response Determinants – Update

Although we ran into some snafus last year while going live with response determinants due to ID Networks, we worked around their issues and the TC's went live as of January 3rd this year. Priority Dispatch, the company who provides the protocols, heard we were dispatching using Response Determinants and wants to help us mine our data, so we are allowing them access.

New CAD – Update

John informed the Executive Committee that the CAD Committee has agreed on which companies we need to move forward on with regard to CAD contract negotiations. He is looking for a consensus from the Executive Committee to bring this information to today's Joint Board Meeting for approval.

Chief Walsh asked about data conversions and John stated that that data conversions from ID Networks were included in the price. The Committee discussed some of the billing aspects of the new CAD since each traffic stop will count as an incident. John explained that we plan to keep the bills as stable as possible and a can review at a later time.

Implementation with MCP

The Consensus was to allow John, along with Mission Critical Partners and our attorney to begin contract negotiations with the top two CAD vendors reviewed. Additionally, a vote will be cast with the Joint Board of Directors on whether or not to use MCP for the implementation of the new CAD.

Fire RMS

The Fire Chiefs will have to decide on whether to stay with Firehouse or switch to Image Trend for their Records Management System. Image Trend will be giving a presentation on Wednesday, January 24rd, at 1:30pm in the Training Room of NWCDS. Calendar invites were sent and attendance is encouraged.

Firstnet – Update

The governor opted in with the Firstnet and AT&T Contract. It doesn't mean we have to go with Firstnet, as pricing will be reviewed. Verizon might come out with more competitive pricing due to Firstnet as well. Additionally, John stated that the Center may be able to reduce costs by renting out some tower space.

OTHER BUSINESS

Long Grove Fire Department

Long Grove Fire is interested in a contractual relationship with NWCDS like PRFPD and BCFPD are currently. This is in the very early stages, as they just met with John and Brian yesterday. Chief Anderson stated that it made sense operationally, and Chief Koeppen agreed. John reiterated that this is in the very early stages and no decisions have been made.

Pulse Point APP

Chief Lambel asked if any departments are looking into or using the CPR/AED Pulse Point App. It was brought up in some of the CAD meetings and Chief Lambel thought it might be a useful App, although it is not supported by Image Trend. The Committee discussed some pros and cons and Mick Fleming commented that it's a good community education engagement piece that typically works out well for citizens.

John stated that he would be willing to set up a product demo with Pulse Point and will work with Chief Lambel to coordinate and set up a demonstration.

AHFD

Chief Koeppen explained that over the past few weeks, others may have heard, "Ambulance 5 is responding," because AHFD is trying out manning a 5th ambulance, especially between 8am and 5pm.

MPPD

Chief Haas welcomed Chief John Koziol from the Mount Prospect Police Department.

ADJOURNMENT

Moved by Chief Koeppen and seconded by Chief Koziol to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting was adjourned at 8:55 A.M.