

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, MARCH 15, 2018

CALL TO ORDER

Chief Haas called the meeting to order at 8:16 A.M.

ATTENDING

Nick Pecora for Gerald Mourning (Arlington Heights Police Chief), Ken Koeppen (Arlington Heights Fire Chief), Steve Casstevens (Buffalo Grove Police Chief), Michael Baker (Buffalo Grove Fire Chief), Chuck Walsh (Elk Grove Police Chief), Greg Poulos for Ted Bos (Hoffman Estates Police Chief), Bob Haas (Inverness Police Chief), John Koziol (Mount Prospect Police Chief), Brian Lambel (Mount Prospect Fire Chief), Scott Anderson (Palatine Fire Chief), Chief Rich May (Palatine Rural Fire Chief), Al Steffen (Prospect Heights Police Chief), John Nowacki (Rolling Meadows Police Chief), Terry Valentino (Rolling Meadows Fire Chief), Jeff Moxley (Rolling Meadow Deputy Fire Chief), Jim Lamkin (Schaumburg Police Chief), Ed Valente (Streamwood Police Chief), and Chris Clark (Streamwood Fire Chief).

A quorum was present.

OTHERS ATTENDING

Mick Fleming, Emergency Management Coordinator; Brandon Buchanan, EMC Intern

MEMBERS ABSENT

Elk Grove Fire, Hoffman Estates Fire, Palatine Police, Schaumburg Fire

NWCDS PERSONNEL

John Ferraro, Executive Director; Kevin Diluia, Assistant Director-Operations; Brian Drake, Assistant Director-Support Services; Terri Svec, HR/Finance Manager; Rita Falk, GIS/Data Analyst; Christine Zatz, Office Manager.

INTRODUCTIONS

Mick Fleming introduced his intern, Brandon Buchanan, who will be working with Mick through May, 2018. Brandon is a student from Western Illinois University studying emergency management.

APPROVAL OF MINUTES

Moved by Chief Casstevens and seconded by Chief Lamkin, to approve the minutes of the January 18, 2018, Regular Meeting. *Voice Vote: Motion Carried.*

EXECUTIVE DIRECTOR'S UPDATE

Kari's Law

John talked about Congress passing Kari's Law and how both NENA and APCO will be providing information about it that will be posted on the NWCDS Website. The law prohibits having to dial a digit to get an outside phone line when dialing 9-1-1.

Surcharge Income

John continues to monitor the 9-1-1 Surcharge income, as surcharge revenue is down a little this year while more citizens reduce their wire lines/home phones.

Beginning in April, the new surcharge (which began in January, but the State of Illinois always pays 120-days late) will be received. The surcharge was raised to \$1.50, and within the first few months, we should be able to calculate what our normal revenue will be. It's expected to be about \$1.05 of the \$1.50 collected.

There is always the threat of a sweep of the 9-1-1 surcharges by the State, but nothing has been announced.

There has been some pressure by APCO and NENA to have the State audit the cell phone carriers to make sure they are collecting surcharge money appropriately.

Roofing Replacement

The RFP will be out this week for proposals on the roof replacement. Wold, our architect, has been running in this project and the hope is to approve a bid and have construction begin by the end of Spring.

Annual Shift Meetings

John, Kevin Diluia and Brian Drake conducted annual shift meetings, which wrapped up by the beginning of February to touch base with the Telecommunicators.

UPS

The RFP for the UPS replacement went out several weeks ago and a recommendation to the Board will be made next week.

NEW BUSINESS

Training 2017

John included a report in the packet from Training Operations Manager, Lauri Orwig, summarizing the various trainings our Telecommunicators and staff completed last year.

Radio Subcommittee/C "Common Zone"

The Communications Subcommittee met to discuss backup communications systems and a common "C Zone" on all NWCDS radios. Brian explained that the common zone would be designed so that 10 of the 16 channels on Zone C are the same throughout all NWCDS Agencies. Channels 1-3 and 14-16 would be the local choice as to what talkgroup is programmed on those channels. Channels 4-15 would be common mutual aid talkgroups that would be determined by the subcommittee. These talkgroups would be used for mutual aid situations such as ILEAS callouts or rescue task forces that would utilize both police and fire on the same talkgroup.

The request from the Executive Committee is to allow the Communications Subcommittee to move forward on this initiative. No radios will be touched at this time; this is just asking for permission to move forward on this initiative.

The Consensus was to allow the Communications Subcommittee to move forward with this project and bring it back to the Executive Committee for a vote in the next meeting.

OLD BUSINESS

Response Determinants – Update

John provided data to the Committee, comparing last year to this year in regards to response determinants. Chief Clark asked if the statistics can be shown as a percentage from now on, instead of an average number, and John advised he would see what was possible.

New CAD – Update

With unanimous agreement from all involved in the CAD RFP Selection Committee, negotiations began with Motorola. After several meetings, often two-three times a week, the contract is ready to be presented to the Joint Board next week. A memorandum was included in the packet which showed what was included in the contract. Some highlights: CAD, LRMS, Mobile Data, server hardware at NWCDS and backup hardware at Schaumburg PD (NWCDS backup center), numerous interfaces, including Firehouse and Image Trend FRMS, and annual maintenance to include LRMS (which was not previously paid for by NWCDS). The contract features favorable payment terms including holding back a significant portion of the total value of the contract until after “go live”. There are also protections for NWCDS if Motorola doesn’t go live by the target date of November 6, 2019.

Radio Integration with CAD was offered in the contract, at a high cost, but it was negotiated and reduced. The Consensus from the Executive Committee is to keep the Radio Integration in the contract, because of officer safety.

John and Brian offered to hold a “Technology Day” with several vendors at NWCDS so that the departments can view the various equipment like laptops and hardware that would work well with the new CAD, and possibly have a bulk purchase to save money. This will be discussed further within the subcommittees after the CAD contract with Motorola is signed.

Fire RMS

Image Trend displayed a Demo of their product in January, allowing member communities to compare it to Firehouse, giving them the option to decide to stay with Firehouse or change to Image Trend. We are waiting for Image Trend’s Best and Final Offer as well.

Firstnet – Update

John, Brian and Kevin all met with both Firstnet and Verizon and discovered that AT&T is using their existing infrastructure system for Firstnet, not a separate public safety network, as was originally thought. John suggested holding off with using Firstnet at this time to see what happens with Verizon’s pricing.

JOINT EMERGENCY MANAGEMENT COORDINATOR

Mick Fleming stated that Cook County Health and Human Services needs to redo their MOU and wants contact information from all of our member communities. He will be emailing out a questionnaire in order to gather that information.

Mick also announce that he will be conducting PIO Training in May. Additionally, he has been working on a regional mass emergency plan that guides how Everbridge works and the proper way to use it and will be getting that out to the communities.

THANK YOU

John wanted to personally thank those in the CAD Selection Committee for all of their hard work and dedication, as well as the Chiefs for allowing their staff to come out to the various meetings. He especially appreciated the help and input from: Tammy Maher (PAPD-Records), Debby Piccoli (EGPD-Records), Margie Bolger(PHPD-Records), Darin Felgenhauer (HEPD), Daniel Johnson (EGPD), Brian Clarke (AHPD), Mike Ratliff (EG-IT), Darek Raszka (HE-IT), Jim Herald (PA-IT), Pat Fortunato (HEFD), Andy Russel (BGFD, Rick Manthy (AHFD), and NWCDS personnel: Jenny Rogers, Rita Falk, Jen Pelayo, Rob Milka, Lauri Orwig, Patti Orchell, Sue Cooper, Nate Krause, Alex Peterson, Dave Gonzales, Brian Drake, and Kevin Diluia.

ADJOURNMENT

Moved by Chief Casstevens and seconded by Chief Koziol to adjourn the meeting.
Voice Vote: Motion Carried. The meeting was adjourned at 9:23 A.M.