

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, MAY 17, 2018.

CALL TO ORDER

Chief Haas called the meeting to order at 8:17 A.M.

ATTENDING

Ken Koeppen (Arlington Heights Fire Chief), Assistant Chief Nick Asta for Jim Kreher (Barrington-Countryside Fire Chief), D/C Michael Szos and D/C Scott Eisenmenger for Steve Casstevens (Buffalo Grove Police Chief), D/C Bill Wagner for Michael Baker (Buffalo Grove Fire Chief), Chuck Walsh (Elk Grove Police Chief), Ted Bos (Hoffman Estates Police Chief), Assistant Chief Tom Mackie for Pat Fortunato (Hoffman Estates Fire Chief), Bob Haas (Inverness Police Chief), John Koziol (Mount Prospect Police Chief), Al Stoeckel (Palatine Police Chief) Scott Anderson (Palatine Fire Chief), Rich May (Palatine Rural Fire Chief), Al Steffen (Prospect Heights Police Chief), John Nowacki (Rolling Meadows Police Chief), Terry Valentino (Rolling Meadows Fire Chief), Jim Lamkin (Schaumburg Police Chief), Jim Walters (Schaumburg Fire Chief), and Chris Clark (Streamwood Fire Chief).

A quorum was present.

OTHERS ATTENDING

Mick Fleming, Emergency Management Coordinator; D/C Andrew Larson (Arlington Heights Fire);

MEMBERS ABSENT

Arlington Heights Police, Elk Grove Fire, Mount Prospect Fire, Streamwood Police

NWCDS PERSONNEL

John Ferraro, Executive Director; Kevin Diluia, Assistant Director-Operations; Terri Svec, HR/Finance Manager; Christine Zatz, Office Manager.

INTRODUCTIONS

None

APPROVAL OF MINUTES

Moved by Chief Koziol and seconded by Chief Stoeckel, to approve the minutes of the March 15, 2018, Regular Meeting. *Voice Vote: Motion Carried.*

EXECUTIVE DIRECTOR'S UPDATE

John wished everyone a Happy Law Enforcement Week.

Technology Day:

Technology Day will be at Harper College on June 12, 2018. The vendor list includes three different laptop/tablet providers (including Panasonic), Firstnet (AT&T) and Verizon, Pulse Point (bystander CPR), Near Map, Motorola (showing things like body

cameras and other integrations with the new CAD), Hip Link (direct paging notification) and more!

Emails were sent out and there is an official “sign up” in that email. A tentative schedule of events will be released soon. The idea is to have a vendor “floor” where one-on-one conversations can take place similar to a conference. Additionally, in another room, we want to give vendors about 30-minutes to present and allow for 30-minutes of questions. The vendors have agreed to provide lunch, but please sign up in the email for a head count, and you can attend all or part of the day.

Telecommunicator of the Year 2018:

John announced that Mark Percudani has won Telecommunicator of the Year by a vote of his peers. Mark began working for NWCDS in December of 2015. His tremendous work ethic and easy-going attitude make him an asset to NWCDS. John congratulated Mark on this achievement.

April 8th – 14th was National Public Safety Telecommunicator Week.

During the week we honored the valuable work of the 9-1-1 Telecommunicators. John thanked all of the departments who contributed to TC Week, helping make the week special.

UPS/Battery Replacement:

The NWCDS/NWC911 Joint Board approved the UPS and battery replacement at the March 22, 2018, meeting. Both projects have been completed.

Navigator Conference 2018:

Several NWCDS employees were chosen to present at the Navigator Conference this year. John expressed how proud he was of NWCDS being “out in front” presenting on topics ranging from EMD/EFD (emergency medical/fire dispatch) to Customer Service, quality assurance, and wellness. The annual conference helps NWCDS stay on top of trends, so that we can remain accredited and presenting has the added cost-savings benefit of complimentary conference fees, travel, and partial accommodations.

Roof Project:

A construction firm has been chosen utilizing the RFP process for the roof project. The NWCDS/NWC911 Joint Board will vote to approve at their meeting today, and construction will begin soon after with a target completion date of mid-July.

Evacuation Training:

Evacuation training was conducted with employees at the end of April. The training involved actually going to the Schaumburg PD and a complete review of the plan.

April 26, 2018 Phone Issue Action Items:

Multiple meetings and correspondence occurred with AT&T to ensure that the Resolution Center has a better understanding of our plan to first transfer 9-1-1 to Cook County (and then Schaumburg in the event of an evacuation). AT&T assures us that they have improved their work flows.

Comtech met with our IT reps from Prescient to examine the network design on May 8-9. Recommendations were made to the switch configuration, which will prevent single points-of failure in the future.

A meeting was held with Prescient, including our account representative, to ensure more involvement from Prescient in regards to the 9-1-1 network configuration.

NEW BUSINESS

ILEAS Report

NWCDS is the primary call out center for ILEAS. Any agency that is a member of ILEAS can call the center and ask for resources. These resources can include armored vehicles, SWAT teams, planes, helicopters or simply just uniformed officers for manpower.

CALEA Update

NWCDS did not receive the CALEA grant again this year and with the CAD project in full swing, the CALEA accreditation will be put on hold. Additionally, we will not be renewing our contract with our grant writer, as he was unable to achieve any of the grants requested this past year.

Talk Group Access Agreement – Winnetka PD

Moved by Chief Lamkin and seconded by Chief Walsh to accept the Talk Group Access Agreement with the Winnetka Police Department, as detailed in the meeting packet.
Voice Vote: Motion Carried.

OLD BUSINESS

Response Determinants – Update

Response Determinants discussions continue within the Fire Liaison Committee and some changes were made. John will present a mid-year report.

New CAD – Update

CAD News Network and monthly meetings continue. The official CAD Kickoff in Schaumburg went well on May 8th, and John thanked the Schaumburg Police Department for hosting the event.

The Provisioning Server will be delivered next week to begin work with programming.

Fire RMS – Update

The Image Trend quote with payment options was presented to the NWCDS Executive Committee today for review. A memorandum in the packet was also given out in the Fire Liaison Committee meeting and contains information on the different types of billing available for the Member Communities. The Fire Liaison Committee felt like this option would be the best:

Image Trend would bill NWCDS for both startup costs and annual maintenance. NWCDS would re-bill based on total fire department activity for annual maintenance, but startup costs would be divided equally amongst the eleven (11) member fire departments. Each member department would pay \$1,000 annually for the CAD interface.

A formal recommendation will be voted on at the July 19, 2018 meeting for approval by the NWCDs/NWC911 Joint Board at their July 19, 2018 meeting. The Joint Board recommends all member communities use the same product for better standardization.

Chief Clark asked about getting individual fire department costs from Image Trend, so that an apples to apples comparison could be done.

Chief Walters said it would be difficult for Schaumburg Fire to make a change. Chief Anderson said that NWCDs, together with the fire Chiefs, has been trying to standardize operations, software, and/or hardware when possible. John advised no decision was needed today.

Firstnet – Update

John advised that the Firstnet representative, Frank, has started to call and email more often. Everyone still feels that a “wait and see” approach is what’s best. Both Verizon and AT&T Firstnet will be at the Technology Day, so more about pricing and benefits of each will be learned then.

Radio Subcommittee – Update

The Subcommittee still wants to reserve some talk groups on the Common C Zone that would be the same for everyone for maximum interoperability. Work on this continues with the subcommittee and police and fire liaisons.

ANNOUNCEMENTS

Chief Stoeckel announced that there is a charity hockey game on June 9th between Palatine Police and Palatine Fire at 2pm at the West Ice Arena in Rolling Meadows. Proceeds benefit the 100 Club of Chicago.

Also benefitting the 100 Club, The Rackhouse in Arlington Heights is hosting the 1st Annual Rack & Roll Spring Smoke Show on Saturday, May 19th, 2p-5p.

BCFPD is hosting Sprinkler Day this Saturday from 10am-11:30pm at Station 1 (22222 North Pepper Road, Lake Barrington).

ADJOURNMENT

Moved by Chief Stoeckel and seconded by Chief Walsh to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting was adjourned at 8:58 A.M.