

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, SEPTEMBER 13, 2018.

CALL TO ORDER

Chief Bob Haas called the meeting to order at 8:18 A.M.

ATTENDING

Assistant Chief Nick Asta for Jim Kreher (Barrington-Countryside Fire Chief), D/C Scott Eisenmenger for Steve Casstevens (Buffalo Grove Police Chief), Chuck Walsh (Elk Grove Police Chief), *Richard Mikel (Elk Grove Fire Chief), Lt. Carl Baumert for Ted Bos (Hoffman Estates Police Chief), Pat Fortunato (Hoffman Estates Fire Chief), John Koziol (Mount Prospect Police Chief), Al Stoeckel (Palatine Police Chief), B/C Doug Hoyt for Scott Anderson (Palatine Fire Chief), Rich May (Palatine Rural Fire Chief), Al Steffen (Prospect Heights Police Chief), Jim Lamkin (Schaumburg Police Chief), Jim Walters (Schaumburg Fire Chief), Daryl Syre (Streamwood Police Chief), and D/C Marv Kramer for Chris Clark (Streamwood Fire Chief).

A quorum was present.

*Chief Mikel arrived at 8:28am

OTHERS ATTENDING

Mick Fleming, Emergency Management Coordinator; Bob Scott, Mission Critical

MEMBERS ABSENT

Arlington Heights Police, Arlington Heights Fire, Buffalo Grove Fire, Mount Prospect Fire, Rolling Meadows Police, Rolling Meadows Fire.

NWCDS PERSONNEL

John Ferraro, Executive Director; Kevin Diluia, Assistant Director-Operations; Brian Drake, Assistant Director-Support Services; Terri Svec, HR/Finance Manager; Christine Zatz, Office Manager.

INTRODUCTIONS

D/C Bill Wolf from Schaumburg Police, D/C Marv Kramer from Streamwood Fire, Lt. Carl Baumert from Hoffman Estates Police.

APPROVAL OF MINUTES

Moved by Chief Walsh and seconded by Chief Stoeckel, to approve the minutes of the July 19, 2018, Regular Meeting. *Voice Vote: Motion Carried.*

EXECUTIVE DIRECTOR'S UPDATE

ROOF PROJECT

The roof replacement project is complete. There are a few items left on the checkoff list before final sign-off and payment, but those will be completed by the publishing of this

report. There were issues during the project that will be taken care of with our attorney's assistance.

NWCDS Centralized Police Records Feasibility Committee

A group consisting of village managers, a police chief, support services personnel, records personnel, and members of the NWCDS team met to discuss the feasibility of centralizing police records at NWCDS or more standardizing. John explained that Sam Trakas began the meeting emphasizing that this was just a start, no decisions have been made and more meetings will be needed.

A space needs study by an architect was budgeted for in the CY2019 budget.

Halogen Replacement

After much research and 4 years of use, the HR program Halogen needs to be replaced. It is expensive, requires many man hours to utilize simple functions, and is a program made for larger organizations. Deputy Director Diluia has found two programs – Power DMS for Written Directive management and sign off and Guardian Tracking for employee documentation and performance appraisals. Both programs combined are less expensive than Halogen and are more user-friendly and efficient.

National Center for Missing and Exploited Children (NCMEC)

Several years ago, NWCDS became a certified partner with the Missing Kids Readiness Program through NCMEC. It was time to recertify, which required all staff members participating in a multi-hour, on-line training course.

RapidSOS

As reported at the last Joint Board and Executive Committee meetings, Apple/iOS 12 is set to deliver enhanced location information on 9-1-1 calls utilizing technology by RapidSOS. John, together with Deputy Directors Drake and Diluia, attended a joint APCO/NENA meeting on September 6, 2018 and viewed a demonstration from RapidSOS. We continue to work with our current phone vendor, Comtech, to be ready for this enhancement. We are looking into a preliminary step of a separate application called "Rapid Lite" that can deliver this information to the communication center before it is delivered by the State network.

NEW BUSINESS

NWCDS/NWC911 CY2019 Budget

Expenses increased by 2.78%, but with reimbursements from the NWC911 budget, including newly added Telecommunicator III and Telecommunicator IV positions, member assessments went down .84% overall. The funding formula of 50% phone calls and 50% case assignments was applied. Rolling Meadows' assessment went down 9.59% and was the largest decrease. Streamwood's assessment went up 3.24% and was the largest increase.

Some of the highlights that John talked about included:

- The current labor contract expires on December 31, 2018.
- Health insurance premiums increased 5% for HMO, 6% for PPO coverage, and 3% for dental/life.

- IMRF employer contributions decreased by 15.04% or a decrease of about \$132,000 from 2018. The contribution rate changed from 11.78% to 9.64%.
- Cellular phones increased by 24.06%, because 10 emergency cell phones were added to the plan for the center for a level of redundancy that did not previously exist.

John reminded the Committee that there are some items like laptops, mobile data computers, large screens in stations, et cetera, that each village will be responsible for and need to be worked into their upcoming budgets. Additionally, work continues for solutions on E-ticketing direct to Cook County as well as E-Crash direct to Cook County. This would include bar code readers and printers for squad cars.

CIP: Capital Improvement Plan

The Capital Improvement Plan is detailed in the meeting packet, but John touched on building repairs and how much NWCDs is paying for the new CAD/RMS/Mobile Data, while keeping the Capital Reserves at just over one million dollars.

Moved by Chief Koziol and seconded by Chief Stoeckel to recommend the proposed budget as outlined in the meeting packet to the Joint Board. *Voice Vote: Motion Carried.*

Talk Group Access Agreement – Skokie PD

Moved by Chief Walters and seconded by Chief Stephens to approve the Talk Group Access Agreement between Northwest Central Dispatch System and Skokie PD, in regard to allowing Talk Group access as described in the meeting packet. *Voice Vote: Motion Carried.*

Employee Recognition: Sue Cooper, Operations Manager – 30-Year Anniversary

John Congratulated Operations Manager Sue Cooper who celebrated her 30-year anniversary on August 22, 2018, and thanked her for her years of service.

OLD BUSINESS

New CAD/Police Records/Mobile Date – Update

John distributed a Project Milestone Report to update the Committee on the CAD Project and how well it is moving forward. He also introduced Bob Scott from Mission Critical, reminding the Committee that Bob is currently working with Records personnel on the provisioning side and that he is available to answer any questions.

John wanted to reiterate that both the bar code reader and in squad printers are a work in progress. There will be a day when bar code reader vendors will be brought in for demonstrations to help make an informed decision.

Image Trend – Update

Works continues on the contract with Image Trend, specifically when detailing the integration between the medical side and fire side. Our attorney has been reviewing and the Board should be able to view and approve it at the next meeting.

IT CAD Group – Meeting Summary

The CAD IT group met in late July to discuss major issues that will impact the new CAD/RMS/Mobile rollout scheduled for November 2019. The meeting overall was productive and really set the direction for NWCDS as we move forward.

NWCDS had been looking at Netmotion since the Radio IP solution was brought in by our current vendor, and Netmotion had promoted themselves as a turnkey solution that would provide an easy transition. The IT CAD Selection committee did side by side comparison testing of both Netmotion and RadiolP. They found that RadiolP, as long as it is properly provisioned, will be a better solution with more failover options. The consensus amongst the group was to allow each agency to do what is best for their agency; Therefore, NWCDS will continue to host a RadiolP solution, and NWCDS will pay for the server and client licenses/maintenance. EG, PA & HE offered to help setup a standard configuration for each agency.

Netmotion did not have automatic failover, whereas RadiolP has this feature. RadiolP also has better customization with local control and better mobile client connection. Troubleshooting begins with NWCDS as well, as the server equipment will reside here or Schaumburg.

Radio Changes

The portable radios must integrate with the new CAD system; Jim and Jason Hunt will have to come out to touch each device and will be scheduling a date and time with each Member Community.

First Net

Glen Shine, our new contact with First Net, would like to come out to show how First Net might be a better fit. The consensus was to have a separate meeting around mid-October for First Net's demonstration.

ADJOURNMENT

Moved by Chief Koziol and seconded by Chief Lamkin to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting was adjourned at 9:04 A.M.