

Questions submitted by Federal Engineering with answers by NWCDS Management.

1. Section 2, Item I – does the NWCDS have a Non-Collusion form that needs to be completed?
We do not have a form. You just need to certify this in your proposal.
2. Section 4, Item J states “As the primary Project Manager, the vendor will be tasked with construction project management”. Can NWCDS clarify and provide additional details regarding the scope of construction project management expected of the consultant?
We are asking for a Project Manager with expertise as it relates to the overall architecture of the CAD system.
3. Section 4, Item K states “Vendor will be responsible for developing long term maintenance and management plans.” Please clarify if this refers to the project consultant or the CAD system vendor. Clarify how far-forward looking is meant by long-term maintenance and management plans.
This relates to the CAD system. The Project Manager will be asked to obtain the best ongoing long-term maintenance contract with the chosen CAD vendor, as part of the contract process.
4. Section 5, Item F states “vendor demonstrations are complete.” Please clarify this statement.
For NWCDS, the project has already begun. An internal Project Manager has already scheduled vendor demonstrations, and they will be completed by the time the Project Manager takes over. There is a review process in place. Subcommittees of stakeholders have been established with regular meeting dates/times.
5. Section 5, Item F provides the anticipated project schedule. Is there a particular event or constraint driving this schedule?
The hope is to separate from our current CAD vendor by January of 2019.
6. Section 5, Item H states “This section should include an acknowledgement and agreement to Terms and Conditions set forth in the RFQ.” Are there any T&C beyond the requirements outlined in the 9-page RFQ document?
No.
7. Will NWCDS share their budget for this consulting project?
This is a budgeted item, but the amount will not be shared.
8. Does NWCDS have funding appropriated for procurement of the CAD system? Can you share it?
NWCDS will fund the CAD project with a combination of funds in the Capital Improvement Plan and a special assessment to our communities.