

MINUTES OF THE REGULAR MEETING OF THE SYSTEM BOARD OF THE NORTHWEST CENTRAL 9-1-1 SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS ON THURSDAY, JANUARY 20, 2011.

CALL TO ORDER

Mr. Ottesen called the meeting to order at 9:58 A.M.

MEMBERS ATTENDING

Bill Dixon (Village Manager Arlington Heights), Dane Bragg (Village Manager Buffalo Grove), Ray Rummel (Village Manager Elk Grove), Jim Norris (Village Manager Hoffman Estates), Curt Carver (Village Administrator Inverness), Chief John Dahlberg for Mike Janonis (Village Manager Mount Prospect), Reid Ottesen (Village Manager Palatine), Barry Krumstok (City Manager Rolling Meadows), Ken Fritz (Village Manager Schaumburg), Gary O'Rourke (Village Manager Streamwood).

MEMBERS ABSENT

Prospect Heights

ALSO ATTENDING

Glenn Ericksen (Arlington Heights Fire Chief), Terry Vavra (Buffalo Grove Fire Chief), Steve Schmidt (Elk Grove Village Police Chief), David Miller (Elk Grove Fire Chief), Mike Hish (Hoffman Estates Police Chief), Robert Gorvett (Hoffman Estates Fire Chief), John Dahlberg (Mount Prospect Police Chief), John Malcolm (Mount Prospect Fire Chief), John Koziol (Palatine Police Chief), Bob Falardeau (Palatine Fire Chief), Ron Stewart (Rolling Meadows Fire Chief), Brian Howerton (Schaumburg Police Chief), Dave Schumann (Schaumburg Fire Chief), Norm Malcolm (Streamwood Fire Chief).

A quorum was present.

NWCDS PERSONNEL

Cindy Barbera-Brelle, Executive Director, Carole Urry, Assistant Director-Operations, Barb DeWolf, HR/Finance Manager.

APPROVAL OF MINUTES

Moved by Mr. Bragg, seconded by Mr. O'Rourke, to approve the minutes of the November 18, 2010, Regular Meeting. *Voice Vote: Motion Carried.*

Moved by Mr. Fritz, seconded by Mr. Bragg, to approve the minutes of the December 16, 2010, Special Meeting. *Voice Vote: Motion Carried.*

RADIO SYSTEM REPLACEMENT PROJECT

A kickoff meeting is scheduled for January 25th. With the latest subscriber survey we have gone from 2,210 to 1,704 radios a 25% reduction. One department survey is outstanding, once received discounts and incentives will be applied and provided. Work continues on a competitive manufacturer's subscriber RFP. Charter National Bank, Charter One, Fifth Third Bank and Capital One were contacted about funding for the radio system project and were not interested in financing the project because the System did not have any other banking business with them. The Chase rate was locked in at 3.027% and the closing is scheduled for January 26th.

RADIO SYSTEM UPS/GENERATOR/HVAC PROJECT

We are in the confirming site power/requirements. An RFP will follow.

CAD SYSTEM PROJECT

ID Networks is continuing to work on functionality, interfaces and the geofile. They were on site this past week configuring CAD test environment.

TOWER REPLACEMENT – DAVIS STREET

Drilling and foundation pouring scheduled to start January 21st.

EMERGENCY FIRE DISPATCH (EFD) PROJECT

The Telecommunicator's are getting comfortable with the EFD process. The latest compliance report shows we are exceeding the NAED standards in all categories except Post Dispatch Instructions the standard is 90% and we are at 89.75%.

DISCUSSION/ACTION

December Budget Summary: Savings = \$2,941,248; Savings CD (8/27/11 Maturity/.5% Interest Rate) = \$1,267,356; Checking = \$242,170; Total Cash Assets = \$4,450,775

Moved by Mr. Dixon, seconded by Mr. Carver to approve the November and December Budget Summaries and the November and December Check Registers. *Voice Vote: Motion Carried.*

FISCAL YEAR 2012 BUDGET

The FY12 Budget is a 3.41% decrease over FY11. Service Agreements decreased by \$55,137.

Moved by Mr. Bragg, seconded by Mr. Dixon to approve the Fiscal Year 2012 budget. *Voice Vote: Motion Carried.*

CAPITAL PROJECTS

The Capital Projects Plan includes the purchase of VHF Base Stations required to be compliant for the 2013 Narrowbanding requirement. It also includes the

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Radio System lease purchase payment, the completion of EFD/Pro QA Project, the Microwave Connectivity Project and the first phase of the Fire Station Alerting Project.

MICROWAVE CONNECTIVITY PROJECT eliminates dependence on AT&T circuits, Provides redundancy and Increases reliability over telephone circuits.

Moved by Mr. Krumstok, seconded by Mr. Bragg to approve Hutton to complete the Microwave Connectivity Project. *Voice Vote: Motion Carried.*

VICE CHAIRMAN VACANCY

Moved by Mr. Norris, seconded by Mr. Bragg to approve Mr. Fritz to fill the Vice Chairman vacancy. *Voice Vote: Motion Carried.*

ADJOURNMENT

Moved by Mr. O'Rourke, seconded by Mr. Bragg to adjourn the meeting. *Voice Vote: Motion Carried.* Meeting adjourned at 10:12 am.