

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, NOVEMBER 17, 2011.

CALL TO ORDER

Chairman Fritz called the meeting to order at 9:05 A.M.

MEMBERS ATTENDING

Bill Dixon (Village Manager Arlington Heights), Dane Bragg (Village Manager Buffalo Grove), Chief Schmidt for Ray Rummel (Village Manager Elk Grove Village), Jim Norris (Village Manager Hoffman Estates), Chief Haas for Curt Carver (Village Administrator Inverness), Mike Janonis (Village Manager Mount Prospect), Reid Ottesen (Village Manager Palatine), Chief Dunne for Anne Marrin (City Administrator Prospect Heights), Barry Krumstok (City Manager Rolling Meadows), Ken Fritz (Village Manager Schaumburg), Gary O'Rourke (Village Manager Streamwood).

A quorum was present

MEMBERS ABSENT

None

ALSO ATTENDING

Richard Niedrich for Gerald Mourning (Arlington Heights Police Chief), Glenn Ericksen (Arlington Heights Fire Chief), Steve Balinski (Buffalo Grove Police Chief), Terry Vavra (Buffalo Grove Fire Chief), Steve Schmidt (Elk Grove Village Police Chief), Scott Miller for Chief Balling (Elk Grove Fire Chief) Mike Hish (Hoffman Estates Police Chief), Bob Haas (Inverness Police Chief), John Dahlberg (Mount Prospect Police Chief), John Malcolm (Mount Prospect Fire Chief), John Koziol (Palatine Police Chief), Scott Andersen (Palatine Fire Chief), Jamie Dunne (Prospect Heights Police Chief), Dave Scanlan (Rolling Meadows Police Chief), Ron Stewart (Rolling Meadows Fire Chief), Brian Howerton (Schaumburg Police Chief), Dave Schumann (Schaumburg Fire Chief), Alan Popp (Streamwood Police Chief), Chris Clark (Streamwood Fire Chief).

NWCDS PERSONNEL

Cindy Barbera-Brelle, Executive Director, Carole Urry, Assistant Director-Operations.

APPROVAL OF MINUTES

Moved by Mr. Krumstok, seconded by Mr. O'Rourke, to approve the minutes of the September 15, 2011 regular meeting. *Voice Vote: Motion Carried.*

Moved by Mr. Norris, seconded by Mr. O'Rourke to approve the minutes of the October 4, 2011 special meeting. *Voice Vote: Motion Carried.*

APPROVAL of AUDIT & FINANCIALS

Moved by Mr. Janonis, seconded by Mr. Ottesen to accept the September & October Budget Summary. *Voice Vote: Motion Carried.*

Moved by Mr. Bragg, seconded by Mr. Dixon, to accept the September & October Check Register. *Voice Vote: Motion Carried.*

NWCDS STAFF REPORTS

Executive Director's Report – Cindy Barbera-Brelle

July Storm Update - AT&T is in the process of completing a Right Size Exercise. They are using Will County as the test agency with this process and are reporting a high interest for this exercise (we are second on the list) from other PSAP's. AT&T is in the process of investigating all the aspects of the exercise so that they can roll it out uniformly throughout the region. They are carefully weighing the variety of metrics and the supporting data to ensure that they don't potentially jeopardize any systems by being underserved from a land line perspective after the conversions to increase wireless trunks occurs.

Plotting Wireless 911 Calls – Wireless 911 call statistics were discussed last November. microData has created a report that now allows us to plot Wireless 911 calls by community and we have been working with the report since September. Previously, we were unable to track wireless call activity with the reporting tools we had. We have tracked wireless calls back to January 2011, and along with land line 911 and 10-digit emergency calls this data will be used in the calculation of the total number of telephone calls by community.

IT Update – The Prescient Team has proven to be invaluable. They are addressing any and all day to day issues that present themselves. They have mapped all of the networks that serve the Center and are documenting all of the server and workstation hardware and software. With this data, they will be finalizing the remediation plan.

AFG Grant Status – 16,494 (12,010 – Rural, 3,119 – Suburban and 1,365 - Urban) grant applications were submitted. \$405 Million is available; we requested \$998,775. Phase one of the application review process is the automated assessment Pre-Scoring, which is in progress. Peer Review Panel evaluations are scheduled for late October.

After all reviews have been completed, final award decisions will be announced. Initial awards will be announced by the end of the 2011 calendar year. Once announcements begin, they will continue on a rolling basis until all AFG funds

have been awarded. All applicants will be notified of the decision made on their submission regardless of whether or not they will receive an award.

Alarm Monitoring Agreement – Our Attorney and Alarm Committee Chairman Rummel have reviewed the draft of the negotiated ADT Monitoring Center Agreement and their comments were incorporated into the Agreement attached. A meeting with ADT, Arlington Heights, Elk Grove Village, Mount Prospect and Schaumburg is being scheduled to discuss the implementation of wireless alarms in those communities as well as the marketing campaign.

2012 Meeting Schedule – ProQA and CAD training is scheduled for the NWCDS Training Center from January through the March live cut. The January 19, 2012 meeting will be hosted by the Village of Arlington Heights, the March 15, 2012 meeting will be hosted by the Village of Mount Prospect.

Collective Bargaining Agreement – Director Barbera-Brelle received notification on November 9th that the Bargaining Unit ratified the Agreement. The final version of the Agreement and Memorandum of Understanding were received yesterday and are attached. These documents replace the documents the Board received previously. The changes between versions corrected readability and formatting issues and a Table of Contents was added. There were no substantive changes.

**Assistant Director – Operations Report – Carole Urry
Personnel Update**

Carole reported that 27 of the 200 applicants have made it through to the interview. Two or three people will be hired. Background checks, medical and psychological exams will take conducted in December with the plan to hire in January.

Closed Session

Moved by Mr. O'Rourke, seconded by Mr. Bragg to move to a Closed Session for the purpose of collective negotiating between the public body and its employees, or salary deliberations 5 ILCS 120/2(c)(2).

Roll Call Vote: Motion Carried. Time: 9:15 am.

Moved by Mr. Ottesen, seconded by Mr. Janonis to end the Closed Session.
Voice Vote: Motion Carried. Time 9:23 am.

NEW BUSINESS

A. **Collective Bargaining Agreement**

Moved by Mr. Krumstok, seconded by Mr. Norris to approve the Collective Bargaining Agreement, including the Memorandum of Understanding.

Roll Call Vote: Motion Carried.

ROLL CALL AYES: 11 – Mr. Dixon, Mr. Bragg, Chief Schmidt, Mr. Norris, Chief Haas, Mr. Janonis, Mr. Ottesen, Chief Dunne, Mr. Krumstok, Mr. Fritz, Mr. O'Rourke.
NAYS: 0
ABSTAIN: 0

B. Alarm Monitoring Agreement

Moved by Mr. Bragg, seconded by Mr. O'Rourke to approve the Alarm Monitoring Agreement. *Roll Call Vote: Motion Carried.*

ROLL CALL AYES: 11 – Mr. Dixon, Mr. Bragg, Chief Schmidt, Mr. Norris, Chief Haas, Mr. Janonis, Mr. Ottesen, Chief Dunne, Mr. Krumstok, Mr. Fritz, Mr. O'Rourke.
NAYS: 0
ABSTAIN: 0

ADJOURNMENT

Moved by Mr. Norris, seconded by Mr. Bragg to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting adjourned at 9:25am.