

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, MAY 19, 2011.

CALL TO ORDER

Vice Chairman Ray Rummel called the meeting to order at 9:04 A.M.

MEMBERS ATTENDING

Bill Dixon (Village Manager Arlington Heights), Dane Bragg (Village Manager Buffalo Grove), Ray Rummel (Village Manager Elk Grove Village), Jim Norris (Village Manager Hoffman Estates), Curt Carver (Village Administrator Inverness), Mike Janonis (Village Manager Mount Prospect), Reid Ottesen (Village Manager Palatine), Commander Al Steffen for Anne Marrin (City Manager Prospect Heights), Barry Krumstock (City Manager Rolling Meadows), Chief Brian Howerton for Ken Fritz (Village Manager Schaumburg), Deputy Chief Jim Gremo for Gary O'Rourke (Village Manager Streamwood).

A quorum was present

MEMBERS ABSENT

None

ALSO ATTENDING

Captain Nick Pecora for Gerald Mourning (Arlington Heights Police Chief), Deputy Chief Bernie Lyons for Glenn Ericksen (Arlington Heights Fire Chief), Terry Vavra (Buffalo Grove Fire Chief), Steve Schmidt (Elk Grove Village Police Chief), Deputy Chief Scott Miller for Dave Miller (Elk Grove Village Fire Chief), Mike Hish (Hoffman Estates Police Chief), Robert Gorvett (Hoffman Estates Fire Chief), Bob Haas (Inverness Police Chief), John Dahlberg (Mount Prospect Police Chief), John Malcolm (Mount Prospect Fire Chief), John Koziol (Palatine Police Chief), Bob Falardeau (Palatine Fire Chief), Dave Scanlon (Rolling Meadows Police Chief), Deputy Chief Scott Franzgrote for Ron Stewart (Rolling Meadows Fire Chief), Dave Schumann (Schaumburg Fire Chief), Deputy Chief Jim Gremo for Alan Popp (Streamwood Police Chief), Norm Malcolm (Streamwood Fire Chief).

NWCDS PERSONNEL

Cindy Barbera-Brelle, Executive Director, Carole Urry, Assistant Director-Operations, Barb DeWolf, Finance/HR Manager.

APPROVAL OF MINUTES

Moved by Mr. Krumstok, seconded by Mr. Bragg, to approve the minutes of the March 17, 2011 regular meeting. *Voice Vote: Motion Carried.*

PERSONNEL UPDATE

Carole reported that no one has been hired and no one has left. The three newest Telecommunicators are almost out of training and are projected to be counted mid-June. One vacancy may be filled after the new CAD system is installed in the fall.

ALARM MONITORING SYSTEM COMMITTEE

Committee met on April 22 to discuss the current monitoring status and the revenue that is generated, the trend toward wireless alarms, disparity in revenue received from one municipality to the next, equitable funding solutions and alarm provider agreements. The next meeting is scheduled for Monday, May 23rd.

IL-TERT DEPLOYMENT

The IL-TERT had its first call out and 19 people from across the State were deployed over a 7-8 day period to southern Illinois. There was an internal after action review last week and overall it went well for a major call out. The IL-TERT State Coordinators and deployed Team Leaders will conduct an after action review next week.

Mike Janonis suggested putting something down in writing, specifically about expenses and salaries with regard to how payments are made during TERT deployment, to prepare for any labor negotiations.

FINANCIAL PRACTICES ANALYSIS

Sikich's findings as well as a draft of the Financial Management Operations Manual were distributed in advance of the meeting to the Board.

Dan Berg is available to meet with the Committee and/or Board to discuss any questions about the report.

Cindy suggested that the Board send their comments/suggestions on the manual by June 24th to be discussed at the July meeting.

DISCUSSION/ACTION

March & April Budget Summary

Savings = \$1,409,339, Savings CD (8/27/11 Maturity/.5% Interest Rate) = \$1,527,014, Checking = \$406,607, Total Cash Assets = \$3,342,960.

March & April Budget Summary & Check Register

Moved by Mr. Ottesen, seconded by Mr. Bragg to approve both the March & April Budget Summary and Check Register. *Voice Vote: Motion Carried.*

Agreements

Illinois State Toll Highway Authority: Moved by Mr. Janonis, seconded by Mr. Norris to authorize the Director to execute the agreement which allows NWCDS

to occupy space on their Elgin and Schaumburg towers and to use room in their equipment shelter at no cost to the System.

Streamwood Water Tower:

The development of the Streamwood site is a shared site with STARCOM21 System. This will benefit the DuPage County System and the DuPage County ETSB will contribute half of the cost for the project. Costs will include preparation of the site, pre-fabricated/pre-wired shelter with UPS Systems and Generator, as well as preparation of the tower to accommodate the installation of antennas and microwave dishes. An Agreement between NWCDS and Motorola is in the process of a final review. Once the review is completed it will be sent to the Board for consideration electronically.

Two Proposals for the development of the site, one from Motorola and a second from ISI (which includes NWC911 purchasing the shelter directly) were submitted to the Board. The ISI Proposal is \$8,000 less than Motorola's and NWC share is \$169,340.

Moved by Mr. Dixon, seconded by Mr. Norris to proceed with the Streamwood Water Tower project with DuPage County paying us back a portion, and signing the agreement with Motorola. *Voice Vote: Motion Carried*

CLOSED SESSION

Moved by Mr. Norris, seconded by Mr. Bragg to move to a Closed Session for the purpose of collective negotiating between the public body and its employees, or salary deliberations 5 ILCS 120/2(c)(2). *Roll Call Vote: Motion Carried. Time: 9:21am.*

Moved by Mr. Norris, seconded by Mr. Ottesen to end the Closed Session and go to Executive Session with NWCDS staff out of the room. *Voice Vote: Motion Carried. Time 9:28 am.*

The Board of Directors met to discuss Cindy's accomplishments and her performance.

Moved by Mr. Norris, seconded by Mr. Dixon to end the Executive Session and move to an Open Session. *Voice Vote: Motion Carried. Time: 9:35 am.*

ADJOURNMENT

Moved by Mr. Norris, seconded by Mr. Bragg to adjourn the meeting. *Voice Vote: Motion Carried. The meeting adjourned at 9:35am.*