

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, JANUARY 5, 2011.

CALL TO ORDER

Chief John Koziol called the meeting to order at 9:00 A.M.

MEMBERS ATTENDING

Deputy Chief Bernie Lyons for Glenn Ericksen (Arlington Heights Fire Chief), Battalion Chief Doug Postma for Terry Vavra (Buffalo Grove Fire Chief), Steve Schmidt (Elk Grove Village Police Chief), David Miller (Elk Grove Fire Chief), Steven Casstevens for Mike Hish (Hoffman Estates Police Chief), Robert Gorvett (Hoffman Estates Fire Chief), Bob Haas (Inverness Police Chief), John Dahlberg (Mount Prospect Police Chief), John Malcolm (Mount Prospect Fire Chief), John Koziol (Palatine Police Chief), Bob Falardeau (Palatine Fire Chief), Ron Stewart (Rolling Meadows Fire Chief), Dave Schumann (Schaumburg Fire Chief), Al Popp (Streamwood Police Chief), Norm Malcolm (Streamwood Fire Chief).

A quorum was present.

ALSO ATTENDING

Barry Krumstok (Rolling Meadows City Manager)

MEMBERS ABSENT

Arlington Heights Police Department, Buffalo Grove Police Department, Palatine Rural Fire Department, Prospect Heights Police Department, Palatine Rural Fire Protection District, Schaumburg Police Department

NWCDS PERSONELL

Cindy Barbera-Brelle, Executive Director; Carole Urry, Assistant Director-Operations, Barb DeWolf, Finance/HR Manager.

APPROVAL OF MINUTES

Moved by Chief Stewart, seconded by Chief Haas, to approve the minutes of the November 18, 2010 Regular Meeting. *Voice Vote: Motion Carried.*

UPDATE – PERSONNEL

One Telecommunicator was terminated due to misconduct issues and there are three new hires still in training. We will monitor those in training to see how they are progressing and determine if we need to start a testing process to fill the vacancy.

CAD SYSTEM PROJECT

ID Networks is continuing to develop functionality, interfaces and the geofile. They will be on site the week of January 10th. A pre CAD/Mobile installation meeting will be scheduled in February.

RADIO SYSTEM REPLACEMENT PROJECT

The radio system agreement was signed off and financing with Chase was locked in at 3.027%. The closing will be scheduled later this month. A kickoff meeting will be scheduled, followed by design review. Subscriber Surveys are due 1/13.

Work continues on a competitive manufacturer's subscriber RFP. One requirement recommended for the RFP is a buy-back of existing radios while it was suggested to look for brokers who might want to purchase old radios as well. The agreement with Motorola does include a trade-in component.

DAVIS STREET TOWER REPLACEMENT PROJECT

Drilling followed by foundation pouring is scheduled for 1/17. Pre-existing underground situations have made drilling a challenge and may force the tower's position to be adjusted slightly.

EMERGENCY FIRE DISPATCH (EFD) PROJECT

The Telecommunicators began using EFD protocols on 12/6 at 1500 hrs, and are getting more comfortable with the process of following the flip cards like they do with EMD. Monitoring continues along with coaching and counseling to follow the protocols as designed. A Fire Chief's EFD presentation immediately follows today's meeting.

RADIO SYSTEM MICROWAVE PROJECT

We are continuing to analyze proposals for the microwave system and which will ultimately eliminate dependence on the AT&T circuits that currently support the radio system. Vender proposals will be submitted to the Board for consideration at their January meeting.

ALARM MONITORING SYSTEM AGREEMENT

The current ten year agreement with ADT expires on February 15th. The Agreement indicates that Northwest Central Dispatch is the duly authorized agent for the Villages/Cities. We are confirming that each community doesn't have an individual contract with ADT, perhaps with the exception of Rolling Meadows.

We have not received a new contract from ADT and are gathering data while exploring other options.

DISCUSSION/ACTION – FY11 BUDGETS

NWCDS: Overall budget has increased by .53%; Operating budget decreased .64% from Fiscal Year 2011. Rolling Meadows' assessment increased due to an increase of 5,170 telephone calls over 2009.

Executive Committee Minutes
January 5, 2011

There were no increases given last year and there are no increases include in the FY12 Budget.

Group insurance increased 9%, but Dental insurance decreased 2.8% as a result of changing providers.

ADT monitoring fees were increased by one dollar last year, but were not raised this year. Palatine Rural's assessment is adjusted based on the overall increase/decrease of the budget. 911 personnel reimbursement will stay the same which includes the reimbursement of all technical positions as well as two Operations Managers and thirteen Telecommunicators.

NWC911: There was an overall budget decrease of 3.24% from fiscal year 2009, including a decrease in the mass notification system fees of over \$5,000.

Surcharge revenue continues to decrease due to a reduction in landlines, wireless and VoIP revenue.

Moved by Chief Dahlberg, seconded by Chief Malcolm to approve the Fiscal Year 2012 budgets. *Voice Vote: Motion Carried.*

ADJOURNMENT

Moved by Deputy Chief Casstevens, seconded by Chief Malcolm, to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting was adjourned at 9:31 A.M.