

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, NOVEMBER 17, 2011.

CALL TO ORDER

Chief Dave Schumann called the meeting to order at 8:06 A.M.

MEMBERS ATTENDING

Richard Niedrich for Gerald Mourning (Arlington Heights Police Chief), Glenn Ericksen (Arlington Heights Fire Chief), Steve Balinski (Buffalo Grove Police Chief), Terry Vavra (Buffalo Grove Fire Chief), Steve Schmidt (Elk Grove Village Police Chief), Scott Miller for Chief Balling (Elk Grove Fire Chief) Mike Hish (Hoffman Estates Police Chief), Bob Haas (Inverness Police Chief), John Dahlberg (Mount Prospect Police Chief), John Malcolm (Mount Prospect Fire Chief), John Koziol (Palatine Police Chief), Scott Andersen (Palatine Fire Chief), Jamie Dunne (Prospect Heights Police Chief), Dave Scanlan (Rolling Meadows Police Chief), Ron Stewart (Rolling Meadows Fire Chief), Brian Howerton (Schaumburg Police Chief), Dave Schumann (Schaumburg Fire Chief), Alan Popp (Streamwood Police Chief), Chris Clark (Streamwood Fire Chief).

A quorum was present.

MEMBERS ABSENT

Hoffman Estates Fire Dept., Palatine Rural Fire Dept.

NWCDS PERSONELL

Cindy Barbera-Brelle, Executive Director; Carole Urry, Assistant Director-Operations.

APPROVAL OF MINUTES

Moved by Chief Malcolm, seconded by Chief Popp, to approve the minutes of the September 15, 2011 Regular Meeting. *Voice Vote: Motion Carried.*

CAD SYSTEM PROJECT

ID Networks continues working on site with system functionality, specifically security, mapping, CAD commands, screen layouts, interfaces and the query builder. They have been working with Staff on testing the various components and addressing issues identified during testing.

MOBILE DATA PROJECT

The upgrade of mobile clients and the installation of maps and testing of AVL (if applicable) are scheduled to begin the week of November 21st

RADIO SYSTEM REPLACEMENT PROJECT

The System is projected to be staged at Motorola the 1st Quarter 2012; field installation is scheduled for the 2nd Quarter 2012, which will be followed by coverage testing. Cutover to the new system is projected for the 4th Quarter 2012/1st Quarter 2013.

PREPARATION OF RADIO SYSTEM SITES:

Streamwood – 66 Veneto Court

The foundation is scheduled to be poured today and the shelter delivered to the site the week of 11/29.

Elk Grove (Higgins Park aka Centex)

Generator was installed last week on 11/10. We are waiting for the Board to approve the TowerCo Amendment.

Palatine – Smith Street Water Tower

Village Board approved Intergovernmental Agreement 11/7 and the permit application was submitted for approval.

Arlington Heights – Davis Street

HVAC installation was completed here on 11/16.

Barrington Hills

Site walk originally scheduled for today, cancelled and yet to be rescheduled.

AT&T

A meeting is to be scheduled with the Tower owner to discuss lease.

RADIO SYSTEM SUBSCRIBER UNITS

Subscriber and accessory orders were received and are in the process of being verified and finalized. We are eleven (11) radios away from the next discount level which would provide approximately \$153.00 additional off per radio.

Managers will be contacted to determine how they will pay for the radios for their community. Several options will be available: pay in full, finance (NWCDS will be securing the financing) or a combination of the two.

Motorola is offering \$82,000 as an additional incentive if we place the subscriber order by December 31, 2011. The recommendation is to use part of the \$82,000 to cover the cost for Chicago Communications (Chi-Com) to program the radios, as they are less expensive than Motorola, as well as end-user training.

They have confirmed the price validity for APX products and accessories. For 2 years following the date the subscriber order is placed, there will be a 30% discount on APX products and a 31% discount on accessories. For the 3rd through 5th year after the date the subscriber order is placed, there will be a 25% Discount on APX products and accessories.

Chief Vavra asked about adding one radio per community to bump NWCDS to the next discount level, saving \$153 per radio on the current order. The Committee's consensus was to add an extra portable radio to each member fire department in order to receive the discount, with the hope the AFG Grant comes through.

RADIO SYSTEM MICROWAVE CONNECTIVITY PROJECT

The materials to install the microwave radios at six sites have been ordered. A two-phase project is planned with initial installations starting this fall and the final six installations to begin next spring.

DAVIS STREET TOWER REPLACEMENT PROJECT

All antennas and microwave dishes, with the exception of the US Cellular antennas, have been moved to the new tower and are operational.

FIRE STATION ALERTING PROJECT

A Committee meeting has been scheduled for November 18th

IT UPDATE

The Prescient Team has proved to be invaluable. They are addressing any and all day to day issues that present themselves. Lead Technician Ken Sadler will be introduced to the Technology Issues Committee on Friday. A meeting with member community IT Representatives will be scheduled in the 1st Quarter 2012.

AFG GRANT

16,494 (12,010 – Rural, 3,119 – Suburban and 1,365 - Urban) grant applications were submitted. \$405 Million is available and we requested \$998,775.

Phase 1 of the application review process is the automated assessment Pre-Scoring, which is in progress. Peer Review Panel Evaluations were scheduled for late October. After all reviews have been completed, final award decisions will be announced and we plan to start announcing awards by the end of the 2011 calendar year. Once announcements begin, they will continue on a rolling basis until all AFG funds have been awarded. All applicants will be notified of the decision made on their submission regardless of whether or not they will receive an award.

ALARM BOARD MONITORING AGREEMENT

The Board will be considering approval of the ADT Monitoring Agreement this morning. A meeting with ADT, Arlington Heights, Elk Grove Village, Mount Prospect and Schaumburg is being scheduled to discuss the implementation of wireless alarms in those communities and the marketing campaign.

There is no cost to the Center with the Agreement, which covers the ADT-provided equipment, and any new subscribers will have 18 months to take advantage of no installation costs.

2012 MEETING SCHEDULE

The next Executive Committee meeting is Wednesday, January 4 @ 0900 at NWCDs. ProQA (Paramount) and CAD training is scheduled for the NWCDs Training Center from January through the March live cut. The *January 19, 2012* Board meeting will be hosted by the Village of Arlington Heights. The *March 17, 2012*, Executive Committee and Board meetings will be hosted by the Village of Mount Prospect.

UPDATE – PERSONNEL

We are currently interviewing candidates for open positions, but we are not yet certain on how many open positions we will fill. Due to the new radio system, the impact of the Communication Center may change and staffing levels could be reduced.

Of the 200 applicants who began the testing process, 27 have made it through to the interview stage. Background checks, medical and psychological exams will take place in December with the hope of hiring in January.

OTHER BUSINESS

Chief Schumann announced that Streamwood Police Chief Alan Popp will be retiring this year.

Chief Popp talked about how impressed he was with NWCDS, specifically, “Cindy and your staff- absolutely phenomenal in terms of professionalism, competence and quality. It’s second to none”. He explained how thankful he was to have joined NWCDS and his high level of confidence with Central.

ADJOURNMENT

Moved by Chief Vavra, seconded by Chief Haas, to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting was adjourned at 8:32 A.M.