

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, MARCH 17, 2011.

CALL TO ORDER

Chief John Koziol called the meeting to order at 9:01 A.M.

MEMBERS ATTENDING

Glenn Ericksen (Arlington Heights Fire Chief), Steve Balinski (Buffalo Grove Police Chief), Terry Vavra (Buffalo Grove Fire Chief), Michael Kirkpatrick for Steve Schmidt (Elk Grove Village Police Chief), Mike Hish (Hoffman Estates Police Chief), Robert Gorvett (Hoffman Estates Fire Chief), Bob Haas (Inverness Police Chief), John Dahlberg (Mount Prospect Police Chief), John Malcolm (Mount Prospect Fire Chief), John Koziol (Palatine Police Chief), Bob Falardeau (Palatine Fire Chief), Jamie Dunne (Prospect Heights Police Chief), Dave Scanlon (Rolling Meadows Police Chief), Ron Stewart (Rolling Meadows Fire Chief), Brian Howerton (Schaumburg Police Chief), Dave Schumann (Schaumburg Fire Chief), Norm Malcolm (Streamwood Fire Chief).

A quorum was present.

MEMBERS ABSENT

Arlington Heights Police Department, Elk Grove Village Fire Department, Palatine Rural Fire Department, Streamwood Police Department.

NWCDS PERSONELL

Cindy Barbera-Brelle, Executive Director; Carole Urry, Assistant Director-Operations.

APPROVAL OF MINUTES

Moved by Chief Dahlberg, seconded by Chief Balinski, to approve the minutes of the January 5, 2011 Regular Meeting. *Voice Vote: Motion Carried.*

UPDATE – PERSONNEL

One Telecommunicator resigned and there are three new hires still in training. We are down five TC's, but will wait to fill any vacant positions until we see how those in training progress toward being counted.

CAD SYSTEM PROJECT

IDNetworks is on site this week demonstrating functionality for the 911, ProQA, LEADS and CAD to Mobile interfaces.

Our GIS Team has completed the first pass on adding points to our map data. The second pass will include verification of the point data required in a couple of communities. The NWCDS Map includes member communities as well as a 5 to 7 mile extension beyond the coverage area. This includes all Auto Aid jurisdictions.

A Pre-CAD Installation meeting was held on February 25th with the Liaison and IT Directors Committees. Subsequent to the meeting, Laptop and CAD workstation specifications were distributed. All mobile units will require a mobile as well as a Radio IP client upgrade. Pat and ID Networks will be scheduling pre-installation meetings as we have done in the past.

RADIO SYSTEM REPLACEMENT PROJECT

Staff is participating in Bi-Monthly project status meetings. A design review meeting is scheduled for March 23rd.

We are working with the Toll Authority and the Village of Barrington Hills on Intergovernmental Agreements which will allow us to use their towers. We are also working on the Streamwood site with Motorola and the DuPage County ETSB. This will be a shared site that will support both radio systems. We continue to define the electrical, UPS, generator and HVAC requirements for each site.

DAVIS STREET TOWER REPLACEMENT PROJECT

Construction of the Tower has been completed and the next step is moving the antennas and dishes from the old tower to the new tower, and then dismantling the old tower.

US Cellular shares the tower with a joint agreement with NWCDS and Arlington Heights (AH land, NWCDS tower) and wants to further develop the site. They will be working with Arlington Heights for plan approval. US Cellular generates about \$6,000/year for the Center and could be a little more if allowed to expand.

RADIO SYSTEM MICROWAVE CONNECTIVITY PROJECT

System design has been finalized and we are in the process of confirming paths and completing license coordination for the system. A microwave system will be added to all radio sites, including Schaumburg PD and the Schaumburg Tollway, which will be the location for the radio system's master site.

FIRE STATION ALERTING PROJECT

The Fire Station Alerting Committee has completed Zetron, Motorola and US Digital Designs presentations. A presentation with Westnet is scheduled for March 22nd.

SMITH STREET WATER TOWER

The Village of Palatine is in the process of renovating and repainting the Smith Street Water Tower. This has required coordination with the Village and Tower contractor to find a solution to keep that site on the air.

Ultimately it was determined that a 10" steel conduit from grade level to the roof top safety rail would be installed on the exterior of the tower and painted to accommodate the installation of antenna lines, 180' is required, and that 4 - 10' antenna mounts (2" steel pipes) will be welded to the roof top. This requires conduit to be run from the radio

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shelter to the tower and new feed line. Once the new feed line is run the current antennas will be moved to the new mounts. Cost, \$41,642.

The site will be off the air to accommodate the movement of the antennas and we expect this to be a minimal amount of time, which is projected to be approximately 2 hours. Portable radio coverage in building in Palatine, Inverness, northeastern Arlington Heights and Rolling Meadows will likely be impacted. Communication on the street will not be compromised. Once the schedule is finalized, Cindy will be contacting the departments that will be affected.

OTHER BUSINESS

Chief Balinski wanted to make it known to IT Directors and Police Chiefs that ID Networks and RMS will be having meeting at the Buffalo Grove Police Department on Friday, March 18th at 10am to talk about software issues and support. All are welcome.

ADJOURNMENT

Moved by Chief Balinski, seconded by Chief Dahlberg, to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting was adjourned at 8:19 A.M.