

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, MAY 19, 2011.

CALL TO ORDER

Chief Dave Schumann called the meeting to order at 8:03 A.M.

MEMBERS ATTENDING

Captain Nick Pecora for Gerald Mourning (Arlington Heights Police Chief), Deputy Chief Bernie Lyons for Glenn Ericksen (Arlington Heights Fire Chief), Terry Vavra (Buffalo Grove Fire Chief), Steve Schmidt (Elk Grove Village Police Chief), Deputy Chief Scott Miller for Dave Miller (Elk Grove Village Fire Chief), Mike Hish (Hoffman Estates Police Chief), Robert Gorvett (Hoffman Estates Fire Chief), Bob Haas (Inverness Police Chief), John Dahlberg (Mount Prospect Police Chief), John Malcolm (Mount Prospect Fire Chief), John Koziol (Palatine Police Chief), Bob Falardeau (Palatine Fire Chief), Commander Al Steffen for Jamie Dunne (Prospect Heights Police Chief), Dave Scanlon (Rolling Meadows Police Chief), Deputy Chief Scott Franzgrote for Ron Stewart (Rolling Meadows Fire Chief), Brian Howerton (Schaumburg Police Chief), Dave Schumann (Schaumburg Fire Chief), Deputy Chief Jim Gremo for Alan Popp (Streamwood Police Chief), Norm Malcolm (Streamwood Fire Chief).

A quorum was present.

MEMBERS ABSENT

Buffalo Grove Police Department, Palatine Rural Fire Department.

NWCDS PERSONELL

Cindy Barbera-Brelle, Executive Director; Carole Urry, Assistant Director-Operations.

APPROVAL OF MINUTES

Moved by Chief Dahlberg, seconded by Deputy Chief Miller, to approve the minutes of the March 17, 2011 Regular Meeting. *Voice Vote: Motion Carried.*

UPDATE – PERSONNEL

Carole reported that no one has been hired and no one has left. The three newest Telecommunicators are almost out of training and are ready to be counted about mid-June. One vacancy might be filled after the new CAD system is installed in the fall, but we are taking a 'wait and see' approach.

CAD SYSTEM PROJECT

IDNetworks continues to work on functionality and interfaces. They will be on site today and Friday working with Priority Dispatch on the ProQA EFD/EMD interface.

Delivery of the completed system is expected in July 2011, at which time we will run it through its paces. Train the Trainer instruction is scheduled for mid-August with

Telecommunicator training in place for September-October. A mid-November cut-over is planned.

RADIO SYSTEM REPLACEMENT PROJECT

The State was awarded a 10 year contract to Motorola for the continued operation of the state's STARCOM21 public safety radio system. This extends the contract to 9/27/21.

The Board will be considering the approval of the Tollway Agreements to allow for the use of their Elgin and Schaumburg towers at today's Board Meeting.

NWCDS met with the Village of Barrington Hills on April 19 to discuss site specific details and an Agreement which will allow us to occupy the US Cellular Tower located at RT59/RT62. We are awaiting their response.

Streamwood's attorney has completed the review of the Motorola site lease for the Water Tower located off of Lake Street W of Route 59. Proposed changes will be presented to Motorola for their consideration.

Streamwood will also be preparing a land lease agreement for NWCDS to execute. DuPage County will pay for 50% of the development of the site, but NWCDS will own the site. Motorola will share in the monthly utility and maintenance costs.

The Board will be considering the Streamwood shelter project at today's meeting.

Cindy continues working on the subscriber specs and hopes to have them out within the next couple of weeks.

We may want to explore the possibility of requesting radios from Cook County. These are UASI funded radios that include a monthly usage fee.

RADIO SYSTEM MICROWAVE CONNECTIVITY PROJECT

We continue to schedule meetings with the various tower owners/property management companies (AT&T, Martingale and Safeco) and are preparing reconfiguration applications for Boeger and Higgins Park.

Cindy is in the process of securing quotes to perform structural analysis studies on the Schaumburg PD & Vernon towers.

RADIO SYSTEM UPS/GENERATOR PROJECT

Electrical requirements for the standard radio sites have been finalized. Additional site visits are required to determine the scope of work/cost for several other sites including Martingale and Safeco. The Board will consider proposals for the purchase of UPS Systems (9 sites) and Generators (5 sites) for the tower sites today. These items were budgeted in the last fiscal year.

DAVIS STREET TOWER REPLACEMENT PROJECT

Construction of the Tower has been completed. The feed line and antennas required to complete the move of antennas and dishes from the old tower to the new have been ordered. Installation is to be scheduled.

US Cellular, who is currently occupying the tower, has yet to sign a new lease agreement to remain on the tower. They have until June 30, 2011 to either sign the lease agreement or remove themselves from the tower.

FIRE STATION ALERTING PROJECT

The Fire Station Alerting Committee is gathering additional information on the US Digital Designs and Westnet's First-In alerting systems. The Sub-Committee visited the USDD System installed at Bolingbrook FD.

Funding for the upgrade was budgeted for the current fiscal year and will be budgeted in FY13.

NARROWBANDING GRANT

Cindy has confirmed with ILEAS that any jurisdiction or agency can apply for a narrowbanding grant to replace non-narrowband compliant base stations and repeaters.

Each City/Village (jurisdiction) can submit a grant that includes the replacement of non-narrowband compliant base station and repeaters for police, fire and public works. I have been advised that the grant should specifically distinguish the police and/or fire and/or public works non-narrowband compliant base station and repeaters being replaced.

Each police or fire or public works (agency) can submit a grant for the replacement of that agency's non-narrowband compliant base station and repeaters. If your jurisdiction or agency qualifies this is a great opportunity but time is of the essence.

OTHER BUSINESS

None

ADJOURNMENT

Moved by Chief Koziol, seconded by Chief Dahlberg, to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting was adjourned at 8:21 A.M.