

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, SEPTEMBER 15, 2011.

CALL TO ORDER

Chief Dave Schumann called the meeting to order at 8:04 A.M.

MEMBERS ATTENDING

Nick Pecora for Gerald Mourning (Arlington Heights Police Chief), Glenn Ericksen (Arlington Heights Fire Chief), Steve Balinski (Buffalo Grove Police Chief), Terry Vavra (Buffalo Grove Fire Chief), Chuck Walsh for Steve Schmidt (Elk Grove Village Police Chief), Mike Hish (Hoffman Estates Police Chief), Robert Gorvett (Hoffman Estates Fire Chief), Bob Haas (Inverness Police Chief), Michael Semkiu for John Dahlberg (Mount Prospect Police Chief), John Malcolm (Mount Prospect Fire Chief), Brad Grossman for John Koziol (Palatine Police Chief), Scott Andersen (Palatine Fire Chief), Hank Clemmensen (Palatine Rural Fire Chief), Jamie Dunne (Prospect Heights Police Chief), Dave Scanlon (Rolling Meadows Police Chief), Ron Stewart (Rolling Meadows Fire Chief), Brian Howerton (Schaumburg Police Chief), Dave Schumann (Schaumburg Fire Chief), James Keegan for Alan Popp (Streamwood Police Chief), Chris Clark (Streamwood Fire Chief).

A quorum was present.

MEMBERS ABSENT

Elk Grove Fire Department

NWCDS PERSONELL

Cindy Barbera-Brelle, Executive Director; Carole Urry, Assistant Director-Operations.

APPROVAL OF MINUTES

Moved by Chief Balinski, seconded by Chief Stewart, to approve the minutes of the July 21, 2011 Regular Meeting. *Voice Vote: Motion Carried.*

UPDATE – PERSONNEL

Carole reported that staffing has been status quo, but we are in the process of testing approximately 200 applications that responded to ad on the Blue Line. Hiring is projected for November.

CAD SYSTEM PROJECT

Work continues on functionality; specifically security, mapping, CAD commands, screen layouts and interfaces. ID Network resources are on site this week.

MOBILE DATA PROJECT

Work continues with RadiolP on some remaining issues relative to their Multi-IP client ID Network resources are on site this week working on the outstanding items.

RADIO SYSTEM REPLACEMENT PROJECT

Motorola Design Review completed on August 30th. The system is projected to be staged at Motorola including building and installing the entire system (14 sites with 18 channels, radios consoles, etc): Staging is projected for the 1st Quarter 2012, installation the 2nd Quarter of 2012 followed by coverage testing. Cutover is projected for the 4th Quarter 2012/1st Quarter 2013.

Jim and Jason will be involved in Initial acceptance testing that will occur during staging.

The Region 54 Planning Committee application was submitted on September 12th. The Planning Committee's role is to approve the system design as it pertains to coverage and frequencies used. Their meeting is October 12th.

FCC License applications have been submitted.

RADIO SYSTEM SUBSCRIBER UNITS

Barb and Cindy met with Motorola following the submittal of their subscriber response to answer questions. They offered 4 discount levels.

20%	25%	28%	32%
0-100	101-500	501-1000	+1000

A miscommunication with Motorola on the interpretation of their subscriber pricing submittal occurred. We understood that we were eligible for a 32% discount plus the incentives and discounts. In reality to qualify for the Incentives and Discounts the base discount for the radios is 20% not the 32% we initially used because we projected that we would be ordering more than 1,000 radios.

As a result the unit cost increases for portables range from \$579 to \$993, for mobiles from \$709.20 to \$1,159.08 and for Consolettes from \$1,140.36 to \$1,260.36.

The Center is exploring ways to provide some relief for the cost increases. At a minimum NWCDS will cover programming costs and is exploring the possibility of covering the extended warranty costs. GPS for both the mobiles and portables is an option all other software features are required.

Relm Wireless Corporation and Thales Communications, Inc. were on site last week to demonstrate their units. The due date for electronic submittal of radio radio/accessory orders is no later than 10/7. The sooner the better so we can determine if we qualify for greater discounts/incentives. We may be eligible for additional incentives and discounts depending on the number of radios that are ordered.

If our Assistance to Firefighter Grant is successful we will be able to purchase additional radios.

Public Works may also want to join in on the radio purchase. Cindy will schedule an informational meeting with Public Works representatives.

RADIO SYSTEM MICROWAVE CONNECTIVITY PROJECT

Microwave licenses have been issued by the FCC. We are in the process of finalizing the agreement for installation of the radios and antennas. This will be a 2 phase project with initial installations planned for this fall and completed next spring as the last of the sites are ready.

DAVIS STREET TOWER REPLACEMENT PROJECT

Work continues to move antennas from the old tower to the new tower. This is projected to be completed next week with the exception of the US Cellular antennas. The old tower will be removed once US Cellular's antennas are moved.

FIRE STATION ALERTING PROJECT

GSA pricing was received from Westnet. A Committee meeting will be scheduled to determine the next steps for the project.

EVERBRIDGE

Three overview training sessions were held the week of August 22nd and an offer to train locally was also extended. Everbridge Q&A with our Account Representative was held on August 23rd, five communities sent representatives.

An audit of each Department's database is in the process. This will be an annual exercise. Monthly status meetings with our Account Rep will also be scheduled.

GRANT OPPORTUNITIES - AFG

The grant application has been completed. Cindy has sent out the narrative sections for review and comment. We are requesting 193 APX7000XE's. The deadline for submittal of application was extended to September 23rd.

ALARM MONITORING AGREEMENT

The Alarm Committee will be recommending that the Board execute a new long-term agreement with ADT while phasing in the crediting of alarm monitoring fees back to the community based on the fees that are collected. 33% would be credited back on 5/2012, 66% on 5/2013 and 90% in 5/2014. 10% would be placed in a capital account for future equipment. Arlington Heights, Elk Grove, Mount Prospect and Schaumburg met with ADT representatives yesterday to discuss implementation of wireless alarms.

ADJOURNMENT

Moved by Chief Vavra, seconded by Chief Malcolm, to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting was adjourned at 8:30 A.M.