

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, JULY 17, 2014.

CALL TO ORDER

Chairman Chief Scanlan called the meeting to order at 8:04 A.M.

MEMBERS ATTENDING

Gerald Mourning (Arlington Heights Police Chief), Deputy Chief Peter Ahlman for Ken Koeppen (Arlington Heights Fire Chief), Deputy Chief Michael Szos for Steve Casstevens (Buffalo Gove Police Chief), Terry Vavra (Buffalo Grove Fire Chief), Steve Schmidt (Elk Grove Village Police Chief), Rich Mikel (Elk Grove Village Fire Chief), Mike Hish (Hoffman Estates Police Chief), Jeff Jorian (Hoffman Estates Fire Chief), Bob Haas (Inverness Police Chief), Tim Janowick (Mount Prospect Police Chief), John Malcolm (Mount Prospect Fire Chief), Al Stoeckel (Palatine Police Chief), Deputy Chief Patrick Gratianna for Scott Andersen (Palatine Fire Chief), Hank Clemmensen (Palatine Rural Fire Chief), Jaime Dunne (Prospect Heights Police Chief), Dave Scanlan (Rolling Meadows Police Chief), Scott Franzgrote (Rolling Meadows Fire Chief), Jim Lamkin (Schaumburg Police Chief), Dave Schumann (Schaumburg Fire Chief), Jim Gremo (Streamwood Police Chief), Chris Clark (Streamwood Fire Chief).

A quorum was present.

MEMBERS ABSENT

None

NWCDS STAFF

Cindy Barbera-Brelle, Executive Director; Carole Urry, Assistant Director-Operations; Barb DeWolf, HR/Finance Manager

ALSO ATTENDING

John Heiderscheidt, Administrative Consulting Specialists

APPROVAL OF MINUTES

Moved by Chief Malcolm, seconded by Chief Vavra, to approve the minutes of the May 15, 2014, Regular Meeting. *Voice Vote: Motion Carried.*

Administrative Consulting Specialists

John Heiderscheidt from ACS made a presentation discussing the development of fire or police interoperable communication projects that can be grant funded to benefit all NWCDS departments. Some grants will need agency sponsors which NWCDS has used in the past.

Mr. Heiderscheidt asked Member Agencies to search for opportunities and forward any Grant information to Cindy, who will pass it on to him at ACS so that he and his partner

can get the grant written and submitted as soon as possible. He asked that everyone should think outside the box, even if it does not involve technology based items, so that we as a whole can apply for and potentially secure as many grants as possible.

PERSONNEL UPDATE

NWCD met with the Union yesterday for 2 hours in the first bargaining session. The bargaining ground rules were discussed and questions were asked about the Union's proposal. The parties were able to get half way through the proposed agreement and have scheduled two more sessions in August. Attorney Jim Powers will be attending today's Board Meeting.

Telecommunicator interviews have been completed. Background checks will be scheduled for three 3 TC's projected to start in October.

We received a retirement notification for November from the Union President.

Current Grievances and Discipline:

Active Grievances – 1 – Overtime Compensation

Discipline: There were 9 Disciplinary Actions in June.

1 Loss of Duty Trades (4th Attendance Violation)

2 Verbal Reprimands documented in writing (Selected wrong address and wrong fire district was dispatched, Pager Violation)

4 Written Reprimands (Failed to complete LEADS Certification before expiration, Long Segment Delayed Fire Dispatch (2), took vacation with no time on the books to cover absence.

1 4-Hour Suspension (Failed to respond to a Forced on pager page out)

1 8-Hour Suspension (Delayed Fire Dispatch; 3 occurrences in 3 months).

July to Date – 3 Written Reprimands (Long Segment Delayed Fire Responses)

CAD & MOBILE UPDATE

Performance – Yesterday's CAD Update included additional logging to assist in troubleshooting performance issues. Pat Dollard will be following up with ID Networks regarding the latest mobile update.

RADIO SYSTEM – Final System Acceptance

Chiefs Scanlan, Hish, Clark and Jorian, along with the NWCD's Technical Team met with 9 Motorola representatives including the Corporate VP of Global ASTRO Product Solutions, Director of Quality Radio Products and Accessories and the Director of Product Management Accessory and Energy Products on May 13th to express our concerns about audio clarity, overall system operability, microphone positioning and to determine if the system is operating to the engineering specifications. Motorola will be looking at all components of the system, infrastructure, consoles and subscribers. We agreed to meet again in 30 days.

In order to help determine whether or not the microphones are creating the problems, or the end user, or both. Chief Hish indicated that his department is creating a video on how to correctly use the microphones. The video will include the proper way to use the Emergency button, how to position the microphone as well as the proper usage of other features with the radios. These will be available for all member communities to have on hand for their personnel.

New Business

Police User Group Meeting Results

Chief Scanlan asked Chief Hish to keep the Executive Committee informed of anything new happening in the User Group Meetings so that any problems or questions can be addressed as soon as possible.

ID Networks CAD/Mobile Update

Chief Scanlon stated that his department feels like they have taken a step back by using ID Networks products. Executive Director Barbera-Brelle explained the terms of the Maintenance Agreement contract that is with ID Networks and said the CAD contract expires 11/24/18; the Mobile contract expires 4/30/18. The agreement has a termination clause.

The Executive Committee is willing to look into a new CAD system sooner rather than later. Cindy stated that if they were to go with a new system, the RFP would include everything: CAD, Mobile and RMS. The Executive Committee recommended that the grant consultant's first job should be look for funding for a new CAD, Mobile and RMS System etc. Cindy indicated that we should retain a consultant to define the performance standards and metrics that must be met to protect our interests.

The Committee recommended that ACS pursue grant funding for CAD, Mobile and RMS Systems.

Old Business

Customer Survey

45 Citizen Satisfaction Surveys have been sent out since July 1st. We have received 5 responses, which is an 11% return rate. All of the responses received have been favorable. Cindy is asking that the Member Communities share their survey results with the Center as well.

Lake County FATPOT Project

The FATPOT project is complete. To date NWCDS, Buffalo Grove Police, Hoffman Estates Fire, Mount Prospect Police and Fire, Palatine Rural FPD and Streamwood Police have submitted enrollment forms and have web access to FATPOT. There is still time to join and there are no costs involved; you just need to contact Cindy for the enrollment forms.

Executive Committee Minutes
July 17, 2014

Cook County CSTAT Project

We are in the process of exploring the best method to use to provide data to the County. Only 4 departments have signed the MOU.

With regard to the Radios, Chief Schmidt commented that the radios do work well. He said that the audio can sometimes be a problem, but overall it is a good product.

ADJOURNMENT

Moved by Chief Vavra, seconded by Chief Malcolm, to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting was adjourned at 8:47 A.M.