

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, JULY 30, 2015

CALL TO ORDER

Chief Lamkin called the meeting to order at 8 A.M.

ALSO ATTENDING

Deputy Chief Andrew Whowell for Gerald Mourning (Arlington Heights Police Chief), Deputy Chief Bernie Lyons for Ken Koeppen (Arlington Heights Fire Chief), Mike Baker (Buffalo Grove Fire Chief), Deputy Chief Chuck Walsh for Steve Schmidt (Elk Grove Village Police Chief), Rich Mikel (Elk Grove Village Fire Chief), Ted Bos (Hoffman Estates Police Chief), Jeff Jorian (Hoffman Estates Fire Chief), Bob Haas (Inverness Police Chief), Deputy Chief Tim Griffin for Tim Janowick (Mount Prospect Police Chief), Deputy Chief Brian Lambel for John Malcolm (Mount Prospect Fire Chief), Al Stoeckel (Palatine Police Chief), Scott Anderson (Palatine Fire Chief), Hank Clemmensen (Palatine Rural Fire Chief), Deputy Chief Al Steffen for Jaime Dunne (Prospect Heights Police Chief), Dave Scanlan (Rolling Meadows Police Chief), Jim Lamkin (Schaumburg Police Chief), Dave Schumann (Schaumburg Fire Chief), Jim Gremo (Streamwood Police Chief).

A quorum was present.

OTHERS ATTENDING

Bonnie Keene – Baker Hostetler, Doug Blenman, Jr. and Helen Wiedenfeld – ID Networks.

MEMBERS ABSENT

Buffalo Grove PD, Rolling Meadows FD, Streamwood FD.

NWCDS PERSONNEL

Cindy Barbera-Brelle, Executive Director; Rocella Rodgers, Assistant Director-Operations

APPROVAL OF MINUTES

Moved by Chief Haas, seconded by Chief Stoeckel, to approve the minutes of the May 21, 2015 Regular Meeting. *Voice Vote: Motion Carried.*

EXECUTIVE DIRECTOR'S UPDATE

CAD System

Federal Engineering will be on site conducting an analysis of our CAD/RMS/Mobile Systems. Three meetings have been scheduled for police and fire users to meet with them and your participation is optional:

Tuesday, August 4th – 1300-1700 – Police RMS Representatives

Wednesday, August 5th – 0900-1200 – Police CAD/Mobile Representatives

Wednesday, August 5th – 1300-1600 – Fire CAD/Mobile Representatives

GRANTS

Todd met with Mike Carter (and staff) from ICJIA on the 27th to discuss the status of our project request. While nothing has changed as far as their commitment to our request, nothing can happen or move forward until the State budget has been resolved/passed. Funds have been set aside to move forward with Phase 1 of our project request. Once the state passes the budget, NWCDS and the committee should be at the ready to move forward with our project.

NEW BUSINESS

Talk Group Access Agreements:

Wheeling

Prospect Heights has been talking with Wheeling and Wheeling has requested access to the following NWCDS Police Talk Groups:

PD1 (EG-MP-PH Dispatch), PH PATROL, M/A PD and TAC10.

The Executive Committee agreed to allow Wheeling to have access to PD1 (EG-MP-PH Dispatch), PH PATROL, M/A PD and TAC10.

Cook County Unified Command Post

Cook County's UCP has not been programmed with any NWCDS Talk Groups. The Executive Committee agreed to provide Cook County access to the Police and Fire Dispatch talk groups and the Fire Ground talk groups, as well as one systemwide talk group.

OLD BUSINESS

Fire Department Standardization

Several issues were resolved at the level of the Standardization Sub-Committee, but several require input from both police and fire to address the differences in procedures.

Maintaining Auto-Aid Response Information in CAD for Agencies Outside of NWCDS It was decided that unless there are current formal agreements on file, unit recommendations for outside agencies will be removed from CAD. If nothing is formally in place, the auto-aid equipment requested will be sent. If there are formal agreements, recommendations will be programmed into CAD and the TC's will follow those recommendations.

Lockout of Vehicles

In an effort to be more consistent it was recommended that Police respond on every lockout call and that fire responds only in extenuating circumstances, such as a child or pet locked in a vehicle. Assistant Director Rodgers asked if the agencies would agree to the recommended practices, but each town has their own procedures and some do not want to decrease their level of service.

It was determined that the procedures for Lockout of Vehicles will stay status quo.

Lockout of Homes

There are five different ways that departments respond. The recommendation is to narrow this down to two options:

1. The Fire Department responds on all calls – this would be a Code 2 Response and whether the police respond will be dependent upon whether the PD has elected to respond with the Fire Department on Code 2's.
2. The Fire Department responds only if there are extenuating circumstances. This is a Code 2U response and whether the police respond will be dependent upon whether the PD has elected to respond with the Fire Department on Code 2's.

Deputy Chief Lambel sees problems developing with residential Knox Boxes, as well as businesses that have a manager stating they have forgotten their key and need to get in. Rolling Meadows could not commit its Fire Department since Chief Franzgrote was not present.

The tentative decision was for Police to respond to every call and for Fire to respond only during extenuating circumstances.

ELEVATOR CALLS

There are a variety of responses, depending on if someone is trapped inside, as well as whether or not contact is made. The recommendation is if there is no contact made, the Police Department would respond on a premise check. The Fire Department would be sent only if requested. If there is contact, the Fire Department will be dispatched automatically.

Executive Director Barbera-Brelle suggested running with the recommendation of sending Police like a premise check if there is no contact, and if needed, have the Fire Department dispatched as well, but to do it on a trial basis and then bring it back to the November meeting for a discussion. Chief Lamkin agreed.

Mount Prospect Deputy Fire Chief Lambel reminded the Police Department that the nuisance alarms need to be brought to the attention of each Building Department to help reduce nuisance calls. Chief Anderson asked if monthly reports can be run so that calls, including nuisance calls, can be tracked. Cindy stated that they can run reports for those who want them.

CITIZEN SATISFACTION SURVEYS

These citizen satisfaction surveys cost about \$8500 annually. The rate of return is under 30%. The question is whether to continue with the surveys, or reduce the frequency, or do away with them altogether. Chief Schumann suggested having the Board make that decision since it was their idea in the first place. Chief Lamkin agreed because it is a funding issue and the Board decides financial issues.

Congratulations

Chief Lamkin congratulated Executive Director Barbera-Brelle on her January retirement. Her replacement, John Ferraro, will likely attend one or two meetings prior

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to Cindy's retirement so that he becomes familiar with who is involved and how the meetings are run.

ADJOURNMENT

Moved by Chief Gremo and seconded by Chief Bos to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting was adjourned at 8:38 A.M.