

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, JULY 21, 2016

CALL TO ORDER

Chief Lamkin called the meeting to order at 8:17 A.M.

ALSO ATTENDING

*Deputy Chief Nick Pecora for Gerald Mourning (Arlington Heights Police Chief), Michael Baker (Buffalo Grove Fire Chief), Steve Schmidt (Elk Grove Village Police Chief), Richard Mikel (Elk Grove Fire Chief), Ted Bos (Hoffman Estates Police Chief), Jeff Jorian (Hoffman Estates Fire Chief), Tim Janowick (Mount Prospect Police Chief), Brian Lambel (Mount Prospect Fire Chief), Deputy Chief Patrick Gratianna for Scott Anderson (Palatine Fire Chief), Al Stoeckel (Palatine Police Chief), Al Steffen (Prospect Heights Police Chief), Deputy Chief Rich May for Hank Clemmensen (Palatine Rural Fire Chief), John Nowacki (Rolling Meadows Police Chief), Scott Franzgrote (Rolling Meadows Fire Chief), Dave Schumann (Schaumburg Fire Chief), Ed Valente (Streamwood Police Chief), Chris Clark (Streamwood Fire Chief).

A quorum was present.

* D/C Pecora arrived approximately 8:35am.

OTHERS ATTENDING

None

MEMBERS ABSENT

Arlington Heights Fire, Buffalo Grove Police, Inverness Police.

NWCDS PERSONNEL

John Ferraro, Executive Director; Rocella Rodgers, Assistant Director-Operations; Kevin Diluia, Operations Manager

APPROVAL OF MINUTES

Moved by Chief Stoekel, seconded by Chief Clark, to approve the minutes of the May 19, 2016, Regular Meeting. *Voice Vote: Motion Carried.*

EXECUTIVE DIRECTOR'S UPDATE

Meeting Packets: Executive Director John Ferraro announced that he will be sending both Executive Committee meeting packet and the Joint Board of Directors meeting packets out to both the Executive Committee and the Board from now on.

CAD / ID Networks Update: John updated the Executive Committee with a CAD timeline since NWCDS will be severing ties with ID Networks. While the Radio loan is getting paid down, NWCDS could refinance or add years to the existing loan, essentially leaving it relatively cost neutral, thus allowing the purchase of a new CAD system.

Executive Committee Minutes
July 21, 2016

NWCDS met with IDN to discuss the Federal Engineering report and will no longer pay IDN any maintenance costs and IDN will no longer perform any upgrades, which created setbacks for NWCDS with each update. Our attorney Mike Zimmerman is still working out final details of the agreement, but this should be wrapped up shortly.

Between the savings on the maintenance costs for IDN and the possible grant money from ICJA, there should be enough money to put out an RFP for a Project Manager by this fall, following a timeline to review CAD systems as soon as possible.

RQA Program: NWCDS started a Radio Quality Assurance program in July to make sure our Telecommunicators are doing the best job possible and being consistent with radio traffic.

NEW BUSINESS

Budget Committee

Work has begun on the NWCDS and NWC911 CY2017 Budget and Executive Director Ferraro is seeking Chiefs from three (3) member communities to volunteer for the committee to review the work of NWCDS staff and make recommendations.

The NWCDS and NWC911 CY2017 Budgets will be submitted for approval at the Executive Committee and Joint Board September meetings.

Chiefs Tim Janowick (MPPD), Dave Schumann (SCFD) and Mike Baker (BGFD) have volunteered to form this year's Budget Committee.

Motorola WAVE Application

Motorola's warranty agreement with NWCDS has come due and with it comes payment for annual maintenance. In lieu of additional discounts, Motorola has agreed to offer NWCDS and its member communities WAVE applications.

The Motorola WAVE application is available for Droid and Apple devices. It acts as a portable radio, but on the cell phone via internet connection and includes the ability to transmit on a selected talk group. NWCDS is being provided seventy-five (75) free WAVE Applications, which is roughly about three (3) per police department and three (3) per fire department.

The application is attached in your meeting packet. If a NWCDS member department wants more than three (3) WAVE applications, that department would have to pay about fifteen dollars (\$15) per device. It is recommended that NWCDS would handle the billing for each department/Motorola.

Chief Lamkin asked if the Executive Committee could view a Demo of the application and John stated that he will plan a Demo before the next meeting in September.

OLD BUSINESS

Officer/Telecommunicator Meeting (Blue Shirt to Blue Shirt)

On May 31, 2016, at 0830 hours, a meeting between select Police Officers and

Telecommunicators took place at NWCDS. The meeting's goal was to improve relationships between Police Officer and Telecommunicators. No management was involved; just talking together and building relationships.

The feedback after the meeting was extremely positive and the hope is to have another meeting before the end of the year. The meeting notes are attached in the meeting packet.

A similar meeting will be held with select Firefighters and Telecommunicators in the upcoming months. We chose to have the police meeting first because the member fire departments are currently participating in the Code 4 committee meetings.

Barrington Countryside Fire Protection District

Meetings continue with Barrington Countryside Fire Protection District and members of the NWCDS staff. The focus so far has been on the CAD, radio, GIS and telephone plans. The largest challenge is whittling down the double address containing both a Rural Route address and a street name. The cutover is planned for early 2017.

OTHER BUSINESS

Chief Schmidt wanted to make sure word to other member communities could go out system wide in case there is a mass shooting, active shooter, or other immediate assistance needed. Rocella Rodgers, Assistant Director-Operations, explained that NWCDS currently uses the airwaves to announce on the various frequencies where and when the help is needed. This is done in addition to contacting the state agencies who will also assist.

Executive Director Ferraro also reminded everyone that NWCDS can create a Paging Group for Emergency situations as stated too. Member communities would need to inform Rocella on who needs to be notified from their community, and then she can create that paging group.

ADJOURNMENT

Moved by Chief Schmidt and seconded by Chief Schumann to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting was adjourned at 8:50 A.M.