

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, JANUARY 17, 2019.

CALL TO ORDER

Acting Chief Andrew Larson called the meeting to order at 8:15A.M.

ATTENDING

Gerald Mourning (Arlington Heights Police Chief), Assistant Chief Nick Asta for Jim Kreher (Barrington-Countryside Fire Chief), D/C Mike Szos for Steve Casstevens (Buffalo Grove Police Chief), Mike Baker (Buffalo Grove Fire Chief), Chuck Walsh (Elk Grove Police Chief), Richard Mikel (Elk Grove Fire Chief), Ted Bos (Hoffman Estates Police Chief), Pat Fortunato (Hoffman Estates Fire Chief), Bob Haas (Inverness Police Chief), Brian Lambel (Mount Prospect Fire Chief), Al Stoeckel (Palatine Police Chief), Scott Anderson (Palatine Fire Chief), D/C Scott Mohr for Rich May (Palatine Rural Fire Chief), Jim Zawlocki (Prospect Heights Police Chief), John Nowacki (Rolling Meadows Police Chief), Bill Wolf (Schaumburg Police Chief), Jim Walters (Schaumburg Fire Chief), Daryl Syre (Streamwood Police Chief), and Chris Clark (Streamwood Fire Chief).

A quorum was present.

OTHERS ATTENDING

Mick Fleming, Emergency Management Coordinator.

MEMBERS ABSENT

Mount Prospect Police, Rolling Meadow Fire

NWCDS PERSONNEL

John Ferraro, Executive Director; Kevin Diluia, Deputy Director-Operations; Brian Drake, Deputy Director-Support Services; Terri Svec, HR/Finance Manager; Christine Zatz, Office Manager.

INTRODUCTIONS

Jim Zawlocki was introduced as the new Prospect Heights Police Chief.

APPROVAL OF MINUTES

Moved by Chief Haas and seconded by Chief Stoeckel, to approve the minutes of the November 15, 2018, Regular Meeting. *Voice Vote: Motion Carried.*

EXECUTIVE DIRECTOR'S UPDATE

Miscellaneous items:

John thanked Inverness Police Chief Bob Haas for his year of service as the Executive Committee Chairman for 2018.

Comtech, our 9-1-1 phone system provider purchased Solacom. Early reports are that they will no longer support the Comtech XT911 platform. We budgeted a replacement of

the phone hardware, and if we stay with Comtech/Solacom, which will more than likely be a complete replacement of Comtech with Solacom.

Overtime was down about 1000 hours compared to last year due to counting the Operations Managers more often and curbing the abuse of sick time.

A community has expressed interest in joining, but this is strictly under a preliminary basis and no decisions have been made at this time. The Committee discussed pros and cons of adding another community with no objections. John added that the focus right now is on the CAD/Records/Mobile Data project, and if another community was added, it would have to be in about 2.5 years.

John thanked Linda Paul from Buffalo Grove for her work with applying for a NIBRS Grant.

NEW BUSINESS

Per the Joint Board's direction, the focus for 2018 remained on the CAD/Records/Mobile Data project. A great deal was accomplished in 2018 due to a great administrative/management team. It should never be overlooked that all of the achievements of the year are in support of the great work done by the Telecommunicators in the communication center on a daily basis.

Accreditations / Recertifications

All NWCDS staff members completed 4-hour online refresher training for the National Center for Missing and Endangered Children (NCMEC). Paperwork was submitted with NCMEC for recertification and was awarded in November of 2018. This program ensures that NWCDS Telecommunicators are prepared to ask the correct questions for missing and exploited children calls that are received in the center.

Reaccreditation steps fulfilled for ACE (accredited center of excellence) for emergency medical dispatch (EMD) and emergency fire dispatch (EFD) in November of 2018. NWCDS is one of 32 PSAPs in the world that are accredited with both EMD and EFD, and the only PSAP in the State of Illinois to hold both accreditations.

All paperwork submitted to APCO for P33 training recertification. P33 certification validates that the NWCDS training program for new hires and continuing education for all employees meets or exceeds national standards. NWCDS became P33 certified in 2015, and it was a 3-year certification. We should receive acknowledgment of our recertification in 2019.

Operations/Quality Improvement/Standardization

NWCDS exceeded the national quality assurance standard by completing over 125 police, fire, medical, and radio reviews a month for the center.

Training

NWCDS had 6,892.25 hours of training in 2018.

Facility

The largest facility project was the roof replacement. The oldest UPS (40 kVA uninterruptible power supply) was replaced, along with new batteries for the existing two UPS (50 kVA) units.

The exterior of the building was power-washed. Deep-cleaning of the ceiling tiles and vents was completed. Ceiling tiles were replaced, along with sound-soak panels in the communication center.

Support Services

Radio site alarms were converted to the VT Scada system, and the older DOS-based monitoring software was removed.

Finance/HR

Terri Svec met with PMA investment managers to maximize interest on savings, generating an estimated \$50,000 more than our regular accounts.

2019 GOALS

CAD/Police Records/Fire Records/Mobile Data Project

CAD and all that it entails will continue to be the main focus for 2019.

Operations

Quality Assurance and utilizing the skills review process to measure Telecommunicator proficiency while identifying areas of improvement for the center and individual Telecommunicators will continue.

Support Services

Complete xT911 CPE hardware upgrade and continue to prepare for the transition to Next Generation 9-1-1 (or possibly the move to Solacom)

Capital Improvements

Replace all windows in the building

OLD BUSINESS

New CAD/Police Records/Mobile Data and Citations, DACRA, and Interfaces

Citations and Crash Reporting have been the most challenging portion of the CAD project to date. This was discussed at length in the Police Liaison Group, as well as both the Police and Records CAD groups. Since Motorola's solution is not working with the County numbering system, some member communities suggested using DACRA as an option. John is working on having DACRA included in the Motorola package and more information will be forthcoming at the March meeting.

Along with DACRA, the CAD groups recommend that NWCDS agencies utilize Lexis/Nexis eCrash for accident reporting with Motorola providing the interface.

Motorola sent more personnel to work with our Records and Police representatives this past week, making some great progress while work continues.

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John stated that Brian Drake has been working with the Records and Police groups, updating the modules and programming from the informational spreadsheets, while also performing his regular duties. The records centralization committee suggested the possibility of creating a permanent position to oversee records.

Case Numbering and Traffic Stops

Nothing new to report.

Beats Sectors

Nothing new to report.

Fire Chief Numbering

Chief Koeppen came up with a new idea for Fire Chief numbering and will bring it to the next Liaison meeting.

Image Trend – Update

John thanked those who have been working on this project and hopes to 'go live' on April 1, 2019. He stated that ID Networks cooperated with an interface with Image Trend to make the go live happen in April.

Radio Changes (Common Zone, County, CAD, Template)

Jim and Jason Hunt have been working on radio changes and this will continue into next year. John asked for everyone's patience as there are several changes such as the common "D" zone, the county back-up talk group plan, and the CAD integration.

ADJOURNMENT

Moved by Chief Baker and seconded by Chief Haas to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting was adjourned at 8:43 A.M.