



Northwest Central Dispatch System

1975 E. Davis Street
Arlington Heights, IL

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, MAY 16, 2019.

CALL TO ORDER

Chief Andrew Larson called the meeting to order at 8:17A.M.

ATTENDING

D/C Mark Recker for Gerald Mourning (Arlington Heights Police Chief), D/C Scott Eisenmenger for Steve Casstevens (Buffalo Grove Police Chief), Chuck Walsh (Elk Grove Police Chief), Richard Mikel (Elk Grove Fire Chief), Asst. Chief of Technical Services Kasia Cawley for Ted Bos (Hoffman Estates Police Chief), Pat Fortunato (Hoffman Estates Fire Chief), Mike Hish for Bob Haas (Inverness Police Chief), John Koziol (Mount Prospect Police Chief), Al Stoeckel (Palatine Police Chief), Scott Anderson (Palatine Fire Chief), Jim Zawlocki (Prospect Heights Police Chief), John Nowacki (Rolling Meadows Police Chief), Bill Wolf (Schaumburg Police Chief), Jim Walters (Schaumburg Fire Chief), Daryl Syre (Streamwood Police Chief), and Battalion Chief Joe Ratzek for Chris Clark (Streamwood Fire Chief).

A quorum was present.

OTHERS ATTENDING

Mick Fleming, Emergency Management Coordinator

MEMBERS ABSENT

Arlington Heights Fire, Buffalo Grove Fire, Mount Prospect Fire, Rolling Meadow Fire

NWCDS PERSONNEL

John Ferraro, Executive Director; Kevin Diluia, Deputy Director-Operations; Brian Drake, Deputy Director-Support Services; Terri Svec, HR/Finance Manager; Lauri Orwig, Training Manager; Christine Zatz, Office Manager.

APPROVAL OF MINUTES

Moved by Chief Anderson and seconded by Chief Mikel, to approve the minutes of the March 15, 2019, Regular Meeting. *Voice Vote: Motion Carried.*

EXECUTIVE DIRECTOR'S UPDATE

Retirement and Telecommunicator Hiring Process

NWCDS celebrated two more retirements in the last couple of months. Patti Orchell retired after more than 30-years of dedicated service. Patti served as a Telecommunicator, Operations Manager, and Database Coordinator, and finished her



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career as a Telecommunicator. Patti was well respected by her coworkers and was voted Telecommunicator of the Year in this her final year, because she maintained the highest performance until her last day. She will be missed, and we wish her well on her deserved retirement.

Lona Lundgren spent more than 20-years at NWCDS. Lona served as a Telecommunicator. Her work always exceeded standards, and her precision, hard work, and big smile will be missed. Congratulations to Patti and Lona on successful careers!

We are in the interview stage of our hiring process as a result of the Zone test conducted back in March of this year.

Labor/Management

The first bargaining session was on April 10, 2019. The union walked us through their proposal, and we asked our questions. We have an "off-the-record" meeting about non-economic items scheduled for 11AM on today.

Windows Project

Wold is working on an RFP with us. The expected start date of the project is early Fall of this year.

Telecommunicator Week

On behalf of the entire NWCDS staff, John thanked all of our communities for recognizing our staff during National Telecommunicator Week. He expressed his appreciation for all of the fun and unique ways our Telecommunicators' work was highlighted.

Records System Manager

Thirty-two applications were received for the new Records System Manager position. The next step will be a phone interview process to narrow the candidates down to four or five. From there, steps will include interviews with NWCDS and select stakeholders, a skills test, and upon a conditional offer of employment, a medical examination, psychological test, and complete police background.

Radio Loan

To those communities who took advantage of our radio loan, we will be making the last loan payment next month.

Hoffman Estates Spring Awakening

John stated that there will be Telecommunicators and NWCDS staff on scene for the Hoffman Estates Spring Awakening event in June; Pat Fortunato explained that there will be private EMS on site for this 3-day event. Chief Fortunato also said that the event takes place west of the Sears Center and will be entirely fenced in with no in/out



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movement. Kasia Cawley added that the event coordinators have hired three private security companies with about 200 off duty police officers each day to work the event.

NEW BUSINESS

MABAS Radio MOU

Moved by Chief Mikel and seconded by Chief Fortunato to accept the MABAS Radio MOU as outlined by Brian Drake and in the meeting packet. *Voice Vote: Motion Carried*

Talk Group Access Agreement – Lake County Interoperable EDIRS Modification

Moved by Chief Koziol and seconded by Chief Hass to accept the Talk Group Access Agreement with Lake County Interoperable EDIRS Modification, as outlined by Brian Drake and in the meeting packet. *Voice Vote: Motion Carried.*

Aurora/ILEAS Meeting Recap

NWCDS was invited to attend Communications meetings at Aurora PD to discuss interoperable communications. These meetings have involved communications professionals from the area and NWCDS was able to provide insight to both Police Departments and Dispatch centers about how the ILEAS callout process works. ILEAS also addressed future changes that may be on the horizon regarding communications on ILEAS callouts. Currently, ILEAS does not have guidelines that address accountability of Police units that are dispatched and responding to a callout. ILEAS will put a committee together to create necessary guidelines that will meet this need.

Everbridge Demo

Mick Fleming explained the different variables within Everbridge and suggested each community decide which subscriptions they want for their community members.

Moved by Chief Koziol and seconded by Chief Wolf to move forward with Mick's suggestion for each member community to determine what subscriptions they want customized in Everbridge for their town.

OLD BUSINESS

New CAD/Police Records/Mobile Data – Update

The CAD/Police Records/Mobile Data project “go live” will be delayed until March of 2020, instead of mid-November, as initially planned. There are a lot of moving parts to the project, and there have been big challenges with the many interfaces with police records. The delay makes sense in order to ensure we are ready for such a big transition.

Stakeholder meeting continue monthly, and the newsletter, as well as the latest status and milestone reports were included in the packet.



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IT Update

IT staff has been meeting regularly and will be testing two machines per community in the coming months, with coordination with Comcast.

NIBRS Grant

It is possible NWCDS will receive a NIBERS Grant, but the amount isn't known yet.

Image Trend – Update

All of the fire departments, except for Palatine Rural, are now live on Image Trend and overall it has been going well. There are some bugs that the user group is working through.

Radio Changes (Common Zone, County, CAD, Template) - Update

Jim and Jason Hunt continue to meet with the departments to flash the radios so that our TC's can view their longitude and latitude when officers/firefighters hit their emergency button (in the new Motorola system).

ADJOURNMENT

Moved by Chief Koziol and seconded by Chief Haas to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting was adjourned at 9:02am.