



## **Northwest Central Dispatch System**

1975 E. Davis Street  
Arlington Heights, IL 60005

---

**MINUTES OF THE REGULAR JOINT MEETING OF THE NORTHWEST CENTRAL DISPATCH BOARD OF DIRECTORS AND THE NORTHWEST CENTRAL 9-1-1 SYSTEM BOARD, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, MAY 16, 2019.**

### **CALL TO ORDER**

Chairman Randy Recklaus called the meeting to order at 9:17 A.M.

### **MEMBERS ATTENDING**

Randy Recklaus (Village Manager Arlington Heights), Dane Bragg (Village Manager Buffalo Grove), Ray Rummel (Village Manager Elk Grove Village), Jim Norris (Village Manager Hoffman Estates) Sam Trakas (Village Administrator Inverness), Michael Cassady (Village Manager Mount Prospect), Reid Ottesen (Village Manager Palatine), Chief Zawlocki for Joe Wade (City Administrator Prospect Heights), Barry Krumstok (City Manager Rolling Meadows), Chief Walters for Brian Townsend (Village Manager Schaumburg), Sharon Caddigan (Village Manager Streamwood).

A quorum was present

### **MEMBERS ABSENT**

NONE

### **ALSO ATTENDING**

D/C Mark Recker for Gerald Mourning (Arlington Heights Police Chief), D/C Scott Eisenmenger for Steve Casstevens (Buffalo Grove Police Chief), Chuck Walsh (Elk Grove Police Chief), Richard Mikel (Elk Grove Fire Chief), Asst. Chief of Technical Services Kasia Cawley for Ted Bos (Hoffman Estates Police Chief), Pat Fortunato (Hoffman Estates Fire Chief), Mike Hish for Bob Haas (Inverness Police Chief), John Koziol (Mount Prospect Police Chief), Al Stoeckel (Palatine Police Chief), Scott Anderson (Palatine Fire Chief), Jim Zawlocki (Prospect Heights Police Chief), John Nowacki (Rolling Meadows Police Chief), Bill Wolf (Schaumburg Police Chief), Jim Walters (Schaumburg Fire Chief), Daryl Syre (Streamwood Police Chief), and Battalion Chief Joe Ratzek for Chris Clark (Streamwood Fire Chief).

### **NWCDS PERSONNEL**

John Ferraro, Executive Director; Kevin Diluia, Deputy Director-Operations; Brian Drake, Deputy Director-Support Services; Terri Svec, HR/Finance Manager; Christine Zatz, Office Manager; Lauri Orwig, Training Manager.



## Northwest Central Dispatch System

1975 E. Davis Street  
Arlington Heights, IL 60005

### **OTHERS ATTENDING**

Mick Fleming, Emergency Management Coordinator; Brad Porter, Audit Manager with Lauterbach and Amen, LLC.

### **PUBLIC COMMENT**

None

### **CONSENT AGENDA**

Moved by Mr. Ottesen, seconded by Mr. Norris to approve and accept the March 15, 2019, Joint Meeting Minutes (Regular & Closed), the January March and April Budget Summaries and the NWC and NWC911 System Check Registers for March (NWC=\$942,292.51; NWC911=\$517,369.41) and April (NWC = \$873,670.72; NWC911 = \$509,791.38), the Executive Director's Report, the Deputy Director-Operations Report, the Finance/HR Manager's Report and the Deputy Director-Support Services Report.

***Roll Call Vote: Motion Carried. Time: 9:18 am***

**Roll Call Ayes:** Mr. Recklaus, Mr. Bragg, Mr. Rummel, Mr. Norris, Mr. Trakas, Mr. Cassady, Mr. Ottesen, Chief Zawlocki, Mr. Krumstok, Chief Walters and Ms. Caddigan.

**Nays:** None

### **EXECUTIVE DIRECTOR'S UPDATE**

#### **Radio Loan**

To those communities who took advantage of the NWCDS radio loan, the final loan payment will be made next month.

#### **Project 33 Certificate**

John thanked Lauri Orwig for all of her work on achieving the Project 33 Certification for NWCDS.

#### **Scott Anderson-BG Treasurer**

Scott is leaving Buffalo Grove and the current Assistant Treasure is Tom Kuehne from Arlington Heights. John would like to move Mr. Kuehne from Assistant Treasurer to Treasurer.

Moved by Mr. Rummel and seconded by Mr. Bragg to elect Tom Kuehne to Treasurer of the NWCDS and NWCDS 911 Board. *Voice Vote: Motion Carried.*

#### **Retirements/Hiring**

We have had four Telecommunicators retire in the past year and we are nearing the end of our hiring process from our initial Zone test conducted on March 21st this year.



## Northwest Central Dispatch System

1975 E. Davis Street  
Arlington Heights, IL 60005

### **NEW BUSINESS**

#### **NWCDS/NWC911 CY2018 Audit – Roll Call Vote**

Moved by Mr. Norris and seconded by Mr. Cassidy to accept the NWCDS and NWC911 Calendar Year 2018 Audit.

***Roll Call Vote: Motion Carried. Time: 9:24 am***

**Roll Call Ayes:** Mr. Recklaus, Mr. Bragg, Mr. Rummel, Mr. Norris, Mr. Trakas, Mr. Cassady, Mr. Ottesen, Chief Zawlocki, Mr. Krumstok, Chief Walters and Ms. Caddigan.

**Nays:** None

#### **NWCDS/NWC911 5-year Budget projection**

The 9-1-1 surcharge law will sunset December 31st, 2020. Because the actual surcharge revenue for Calendar Year 2018 exceeded expectations, we have adjusted our proposed budget for Calendar Year 2020 through Calendar Year 2024, but remain somewhat conservative.

With a new governor, we never know if 9-1-1 funds could be swept for budget shortfalls. Therefore, on May 22, John and the joint APCO/NENA Legislative Committee will be going to Springfield to educate lawmakers.

Mr. Krumstok asked to adjust salaries so that TC's and Administrative staff are the same.

### **OLD BUSINESS**

#### **New CAD/RMS/Mobile Data**

The CAD/Police Records/Mobile Data project "go live" is delayed until March of 2020. Robust testing of the system was scheduled for June 1, 2019. Because of problems with various CAD and police records interfaces, that testing cannot take place. Because testing is delayed, the curriculum development for training is delayed. Because that development is delayed, so is training. We want to make sure that we train as close to the "go live" as possible, so training will now occur in January and February.

There were some concerns voiced about Motorola being unable to follow through with the expected "go live" date of mid-November of 2019. John advised this was a reasonable approach, because he didn't want to do anything half way. Motorola wanted to still try and force November. There's a lot of moving pieces with this project, and Motorola was simply not ready. Discussion ensued about liquidated damages in the contract, and John advised that NWCDS attorney, John Kelly would review and let Motorola know that we are invoking that part of the contract.



## **Northwest Central Dispatch System**

1975 E. Davis Street  
Arlington Heights, IL 60005

### **Image Trend Fire Records**

All of the fire departments, except for Palatine Rural, are now live on Image Trend and overall it has been going well.

### **Dacra**

Palatine hosted a Dacra meeting with a focus on the adjudication side, which went well. A survey was given to those in attendance and John will forward the survey to Village Managers as well, per Mr. Ottesen's request.

### **NWCDS Centralized Police Records Feasibility Committee**

Thirty-two applications were received for the new Records System Manager position. The next step will be a phone interview process to narrow the candidates down to four or five. From there, steps will include interviews with NWCDS and select stakeholders, a skills test, and upon a conditional offer of employment, a medical examination, psychological test, and complete police background.

### **Collective Bargaining Agreement**

Union met with staff on April 10<sup>th</sup> to review their proposal; Later today there is an 'off the record' meeting to talk about non-economic issues.

### **Windows Replacement Project**

We continue to work with Matt Bickel from Wold on the windows replacement project and he will be drafting an RFP for bids. This would also include a mold test due to the age of the windows and work is expected to begin this fall.

### **Announcements**

Kevin announced that John completed his MPA degree; John announce that Chief Brian Lambel completed his MPA degree as well.

John congratulated Kevin on his 25 years at NWCDS.

Mr. Ottesen announced that Chief Al Stoekel is retiring after 34 years of service.

### **ADJOURNMENT**

Moved by Mr. Bragg, and seconded by Ms. Caddigan to adjourn the regular joint meeting of the Northwest Central Dispatch System and the Northwest Central 911 System Board. *Voice Vote: Motion Carried. Time: 9:32 am*