



## **Northwest Central Dispatch System**

1975 E. Davis Street  
Arlington Heights, IL 60005

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**MINUTES OF THE REGULAR JOINT MEETING OF THE NORTHWEST CENTRAL DISPATCH BOARD OF DIRECTORS AND THE NORTHWEST CENTRAL 9-1-1 SYSTEM BOARD, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON FRIDAY, MARCH 15, 2019.**

### **CALL TO ORDER**

Chairman Randy Recklaus called the meeting to order at 9:03 A.M.

### **MEMBERS ATTENDING**

Randy Recklaus (Village Manager Arlington Heights), Chief Baker for Dane Bragg (Village Manager Buffalo Grove), Chief Mikel for Ray Rummel (Village Manager Elk Grove Village), Jim Norris (Village Manager Hoffman Estates) Sam Trakas (Village Administrator Inverness), Michael Cassady (Village Manager Mount Prospect), Reid Ottesen (Village Manager Palatine), Joe Wade (City Administrator Prospect Heights), Barry Krumstok (City Manager Rolling Meadows), Brian Townsend (Village Manager Schaumburg), Sharon Caddigan (Village Manager Streamwood).

A quorum was present

### **MEMBERS ABSENT**

NONE

### **ALSO ATTENDING**

Gerald Mourning\* (Arlington Heights Police Chief), Assistant Chief Nick Asta for Jim Kreher (Barrington-Countryside Fire Chief), D/C Scott Eisenmenger for Steve Casstevens (Buffalo Grove Police Chief), Mike Baker (Buffalo Grove Fire Chief), Chuck Walsh (Elk Grove Police Chief), Richard Mikel (Elk Grove Fire Chief), Ted Bos (Hoffman Estates Police Chief), Pat Fortunato (Hoffman Estates Fire Chief), Mike Hish for Bob Haas (Inverness Police Chief), Brian Lambel\* (Mount Prospect Fire Chief), Al Stoeckel (Palatine Police Chief), Scott Anderson (Palatine Fire Chief), D/C Scott Mohr for Rich May (Palatine Rural Fire Chief), Jim Zawlocki (Prospect Heights Police Chief), Terry Valentino\* (Rolling Meadows Fire Chief), Bill Wolf (Schaumburg Police Chief), Jim Walters (Schaumburg Fire Chief), Daryl Syre (Streamwood Police Chief), and Chris Clark (Streamwood Fire Chief).

### **NWCDS PERSONNEL**

John Ferraro, Executive Director; Kevin Diluia, Deputy Director-Operations; Brian Drake, Deputy Director-Support Services; Terri Svec, HR/Finance Manager; Christine Zatz, Office Manager; Lauri Orwig, Training Manager.



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### **OTHERS ATTENDING**

Mick Fleming, Emergency Management Coordinator.

### **PUBLIC COMMENT**

None

### **CONSENT AGENDA**

Moved by Mr. Ottesen, seconded by Mr. Krumstok to approve and accept the January 17, 2019, Joint Meeting Minutes (Regular & Closed), the January and February Budget Summaries and the NWC and NWC911 System Check Registers for January (NWC=\$1,175,481.21; NWC911=\$428,942.42) and February (NWC = \$860,885.38; NWC911 = \$484,667.48), the Executive Director's Report, the Deputy Director-Operations Report, the Finance/HR Manager's Report and the Deputy Director-Support Services Report.

***Roll Call Vote: Motion Carried. Time: 9:04 am***

**Roll Call Ayes:** Mr. Recklaus, Chief Baker, Chief Mikel, Mr. Norris, Mr. Trakas, Mr. Cassady, Mr. Ottesen, Mr. Wade, Mr. Krumstok, Mr. Townsend and Ms. Caddigan.

**Nays:** None

### **EXECUTIVE DIRECTOR'S UPDATE**

A neighboring town who expressed an interest in joining NWCDS was given an accounting of preliminary costs, but nothing has been decided and they have not asked for any additional information.

#### **Motorola**

Greg Brown, Motorola's President and CEO paid us a visit a couple of weeks ago to learn more about public safety and how NWCDS operates.

#### **Audit**

John stated that the audit for CY2018 was completed a week ago and finished a day early. It will be ready for submission at the May Joint Board meeting.

#### **911 Surcharge Revenue**

There has been an increase in the 911 surcharge revenue, as stated in previous reports, but we will continuously watch for potential sweeps from the new Governor. The potential increase will be reviewed during the budget process, which normally starts in July for the following calendar year.



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### Capital Projects

We have retained Wold to oversee the window replacement project budgeted for this year. Once we have a contract, work is expected to begin late summer or early fall.

### Retirement

John announce that after 20 years of service, Shirley Pare is retiring from NWCDS, and he wished her well.

### Hiring

NWCDS will be conducting an orientation and mass testing at Prospect High School the evening of March 21, 2019. There are currently about 200 registered. Typically 25% won't show, but this will still leave a large group for testing. With our MOU with DU-COMM we will be using their equipment with our sound board to execute the test.

### NEW BUSINESS

#### RFP Award / New CAD-related equipment

Moved by Mr. Ottesen and seconded by Mr. Norris to approve the RFP Award/New CAD-Related equipment as outlined in the handout and email.

**Roll Call Vote: Motion Carried. Time: 9:10 am**

**Roll Call Ayes:** Mr. Recklaus, Chief Baker, Chief Mikel, Mr. Norris, Mr. Trakas, Mr. Cassidy, Mr. Ottesen, Mr. Wade, Mr. Krumstok, Mr. Townsend and Ms. Caddigan.

**Nays:** None

#### Records System Manager

The new position was described and its importance highlighted. The position will help avoid issues that occurred with ID Networks, and should lead to more standardization and even possibly centralization.

Moved by Mr. Norris and seconded by Mr. Cassidy to approve the hiring of a Records System Manager, as recommended by the Centralized Records Committee and outlined in the meeting packet.

**Roll Call Vote: Motion Carried. Time: 9:16 am**

**Roll Call Ayes:** Mr. Recklaus, Chief Baker, Chief Mikel, Mr. Norris, Mr. Trakas, Mr. Cassidy, Mr. Ottesen, Mr. Wade, Mr. Krumstok, Mr. Townsend and Ms. Caddigan.

**Nays:** None



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### **NWC911 Budget Amendment to 9-5016 for \$63,890**

Moved by Mr. Ottesen and seconded by Mr. Cassidy to approve the NWC911 Budget Amendment to 9-5016 for \$63,890, for the hiring of a Records System Manager, as outlined in the meeting packet.

**Roll Call Vote: Motion Carried. Time: 9:20 am**

**Roll Call Ayes:** Mr. Recklaus, Chief Baker, Chief Mikel, Mr. Norris, Mr. Trakas, Mr. Cassidy, Mr. Ottesen, Mr. Wade, Mr. Krumstok, Mr. Townsend and Ms. Caddigan.

**Nays:** None

### **NWCDS Budget Amendment to add Records System Manager**

Moved by Ms. Caddigan and seconded by Mr. Cassidy to approve NWCDS Budget Amendment to add Records System Manager (new budget #9-5023) in the amount of \$63,890, as outlined in the meeting packet.

**Roll Call Vote: Motion Carried. Time: 9:21 am**

**Roll Call Ayes:** Mr. Recklaus, Chief Baker, Chief Mikel, Mr. Norris, Mr. Trakas, Mr. Cassidy, Mr. Ottesen, Mr. Wade, Mr. Krumstok, Mr. Townsend and Ms. Caddigan.

**Nays:** None

### **Motorola Change Order for CAD/Records/Mobile Data**

Two change orders were reviewed. One provided approximately \$66,000 in savings overall with an additional \$45,000 in savings for annual maintenance. This change order reflects that NWCDS and its member agencies will be using Dacra for citations and Lexis/Nexis for crash reports, amongst some other interfaces that were not necessary.

Motorola created a change order, because they originally did not include \$100,000 for an API/interface, and they waived this fee.



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### DACRA Agreement

#### Dacra's current packaged offer to NWCDS

Village	NWCDS State Ticketing Solution	Adjudication Solution	Discounted First Year Set-Up/Service	Annual NWCDS Dacra State Ticketing Subscription
Schaumburg	Yes	Full Dacra	\$6,775	\$5,000
Palatine	Yes	Full Dacra	\$6,775	\$5,000
Elk Grove	Yes	Considering Full Dacra	\$6,775	\$5,000
Rolling Meadows	Yes	Considering Full Dacra	\$6,775	\$5,000
Streamwood	Yes	Considering Full Dacra	\$6,775	\$5,000
Hoffman Estates	Yes	Dacra Demo scheduled for 3/22	\$6,775	\$5,000
Arlington Heights	Yes	Unknown	\$6,775	\$5,000
Prospect Heights	Yes	Unknown	\$6,775	\$5,000
Inverness	Yes	Unknown	\$6,775	\$5,000
Buffalo Grove	No	Quick-it		
Mount Prospect	No	Quick-it		
<b>Annual NWCDS Fee =</b>			<b>\$60,975</b>	<b>\$45,000</b>

This package does not include Adjudication, because that isn't related to NWCDS activities. Each community will negotiate with Dacra for adjudication, if desired. With that said, the Board discussed meeting with Dacra as a group to negotiate a fair price for adjudication for everyone. Additionally, Mr. Ottesen will set up a meeting with DACRA for those member communities who will be using DACRA, increasing their leverage to negotiate a fair price for adjudication as a group.

Moved by Mr. Norris and seconded by Mr. Townsend to approve the Dacra Agreement as outlined in the meeting packet.

**Roll Call Vote: Motion Carried. Time: 9:24 am**

**Roll Call Ayes:** Mr. Recklaus, Chief Mikel, Mr. Norris, Mr. Trakas, Mr. Cassady, Mr. Ottesen, Mr. Wade, Mr. Krumstok, Mr. Townsend and Ms. Caddigan.

**Nays:** None

**Abstain:** Chief Baker

### OLD BUSINESS

#### **New CAD/RMS/Mobile Date**

The CAD Committees (police/records and fire) continues to meet monthly and has been making great progress. The next provisioning meeting will be April 1<sup>st</sup>; Go Live is still planned for November of 2019 and all departments will be notified ASAP if that date changes.



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### **Lexis Nexis**

All agreements have been signed and forwarded on to Derrick at Lexis Nexis.

### **Image Trend Fire Records**

John stated that Image Trend Fire Records is progressing and should be ready for an April 1<sup>st</sup> 'Go Live'. Rick Manthy's status report is in the packet for review.

### **NWCDS Centralized Police Records**

The Feasibility Committee will be meeting next month.

### **Collective Bargaining Agreement**

The Union's contract expired December 31, 2018. John explained that he and the management staff received a new contract proposal from the Union on February 20, 2019. The Union's attorney is out of the state and unavailable for the offered dates in March, so the first negotiating session is scheduled for April 10, 2019.

### **ADJOURNMENT**

Moved by Mr. Norris, and seconded by Ms. Caddigan to adjourn the regular joint meeting of the Northwest Central Dispatch System and the Northwest Central 911 System Board. *Voice Vote: Motion Carried. Time: 9:36 am*