

**Northwest Central
Joint Emergency Management System
Board Meeting Minutes**



Meeting Minutes
May 21, 2020
Via Conference Call due to Covid-19

1) Call to Order

Mick Fleming called the meeting to order at 10:07 a.m.

Mr. Rummel praised Mick for all of his outstanding work, webinars, explanations, et cetera, especially during this pandemic, prior to Mr. Fleming calling the role

2) Roll Call

Ray Rummel – Elk Grove Village
Randall Recklaus – Village of Arlington Heights
Dane Bragg – Village of Buffalo Grove
Sam Trakas – Village of Inverness
Michael Cassady – Village of Mount Prospect
Reid Ottesen – Village of Palatine
Barry Krumstok – City of Rolling Meadows
Brian Townsend – Village of Schaumburg
Sharon Caddigan – Village of Streamwood
John Ferraro - NWCDs
Mick Fleming – JEMS

Also Present:

Ted Bos – Village of Hoffman Estates
Scott Anderson – Village of Palatine

3) Public Comment

A. No Public Comment

4) Consent Agenda

A. Approval of the consent agenda, including minutes of the March 19th, 2020 meeting, Financial Reports from March and April 2020, and the Joint Emergency Manager Update.

- Motion by Randy Recklaus to approve the consent agenda as presented.
- Second by Mike Cassady
- Voice Vote: Motion Carried.

5) Mr. Fleming asked if any communities were going to announce a Federal Declaration due to all of the rain from the previous weekend. Mr. Rummel said that Elk Grove did, but they don't expect any federal funds.

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6) Old Business

A. Covid-19

- Daily Situation Reports continue to keep everyone informed of any new developments. Mr. Fleming suggested changing the Situation Reports to a blended response and recovery, meeting weekly instead of the current Monday, Wednesday, Friday meetings. This will be determined after tomorrow's discussion with the Emergency Management Liaison groups.
- ILEAS facilities will be ramping down and they have encouraged everyone to have a 60-day supply of PPE on hand, as well as prepare to purchase your own supplies. They will also be announcing a 'last request' date and going to a skeleton crew for the summer.
- Long Term Care Facilities have been impacted severely by Covid 19 and have moved to the highest tier for resource requests at the state and county level. They will be assessed by Strike Teams to determine their testing capacity and provide test kits.
- Reopening plans continue and Mr. Fleming sent each community a check list to use to help with reopening safely.
- Rolling Meadows test site is under way.
- IEMA sent clarification documents regarding Executive Orders and Local Declarations. Mr. Fleming will be forwarding to member communities.
- Mr. Fleming stated that the President clarified that the states can use federal corona virus dollars under the CARES Act and he will search additional information via FEMA.

B. JAWA and Water Agency Risk and Resiliency Survey

We met with the Northwest Suburban Joint Action Water Agency to discuss the Emergency Response Plan and Risk and Resilience Assessment requirement of municipal water suppliers for 2020 and 2021. We were able to collect a number of documents, which highlight the work that JAWA has already done to set the municipalities on a good track to meet these deadlines outlined by state and federal government. We are planning on meeting with the JAWA and the various municipalities as they continue down the path to create these documents. JEMS should be able to assist in developing these plans in some capacity, as they are very similar to the types of documents used to build out our emergency operations plans. Although we have not heard from the Northwest Water Commission we would be open to assisting in a larger capacity to those member communities as well.

Adjournment

Motion to adjourn the meeting by Barry Krumstok

Seconded by Sharon Caddigan

Meeting Adjourned.