



Northwest Central Dispatch System

1975 E. Davis Street
Arlington Heights, IL

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE NORTHWEST CENTRAL DISPATCH SYSTEM TRAINING CENTER, 1975 EAST DAVIS STREET, ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, ON THURSDAY, MAY 20, 2021.

CALL TO ORDER

Acting Chief John Dolan called the meeting to order at 8:02 A.M.

ATTENDING

Nick Pecora (Arlington Heights Police Chief), Battalion Chief Ron Fraider for Andrew Larson (Arlington Heights Fire Chief), Steve Casstevens (Buffalo Grove Police Chief), Chuck Walsh (Elk Grove Police Chief), Richard Mikel (Elk Grove Fire Chief), Acting Chief Kasia Cawly (Hoffman Estates Police Chief), Bob Haas (Inverness Police Chief), D/C Michael Eterno for John Koziol (Mount Prospect Police Chief), David Daigle (Palatine Police Chief), Patrick Gratianna (Palatine Fire Chief), Rich May (Palatine Rural Fire Chief), Jim Zawlocki (Prospect Heights Police Chief), John Nowacki (Rolling Meadows Police Chief), Jeff Moxley (Rolling Meadows Fire Chief), Bill Wolf (Schaumburg Police Chief), Jim Walters (Schaumburg Fire Chief), Daryl Syre (Streamwood Police Chief), Chris Clark (Streamwood Fire Chief).

A quorum was present.

OTHERS ATTENDING

Mick Fleming, JEMS Director

MEMBERS ABSENT

Buffalo Grove Fire, Hoffman Estates Fire

NWCDS PERSONNEL

John Ferraro, Executive Director; Kevin Diluia, Deputy Director-Operations; Brian Drake, Deputy Director-Support Services; Terri Svec, HR/Finance Manager; Christine Zatz, Office Manager.

INTRODUCTIONS

Executive Director Ferraro announced Telecommunicator Cindy Brick's retirement after 23 years of service at NWCDS and explained how much she was an instrumental asset with MABAS. Cindy's hard work, leadership by example, and friendship will be missed.

APPROVAL OF MINUTES

Moved by Chief Haas and seconded by Chief Casstevens to approve the minutes of the March 18, 2021, Regular Meeting. *Voice Vote: Motion Carried.*



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EXECUTIVE DIRECTOR'S UPDATE

COVID-19

One (1) employee tested positive since our last Joint Board meeting. We did receive some follow-up questions on our FEMA COVID-19 grant, which seemed promising in some areas, like supplies, and a little discouraging in the area of the overtime we submitted for reimbursement.

Alarm System RFP

The contract with JCI (formerly Tyco/ADT) expires on November 17, 2021, and requires a six (6) month notice for cancellation, otherwise it renews automatically for another year. JCI has been notified that we intend to go to RFP this summer and therefore are "exiting" our current contract. JCI will be welcome to bid with other vendors.

The Chiefs discussed some of their disappointments with the level of customer service with Johnson Controls.

State of Illinois

There have been talks with the 9-1-1 Advisory Board and Statewide Administrator regarding the new 9-1-1 law (HB 3702), which should extend the current surcharge of \$1.50 for another couple of years. Through John's dealings with the Illinois APCO/NENA Legislative Committee, he said they have been working on the language regarding mandatory Telecommunicator certification, as Illinois is one of the last States to not have this requirement. Additionally, the committee has been involved with talks with the groups involved with sending mental health units, instead of police, as the original house bill language (HB 2784) was relying heavily on 9-1-1 to make those decisions.

GRANT

John stated that Deputy Director Kevin Diluia applied for an EG-911 Expense Grant through the state for the recently installed phone system and as a result, NWCDS will be awarded \$222,172.92.

NEW BUSINESS

NWCDS/NWC911 5-Year Projection – Information Only

Though not included in this projection, considerations for the future should include the addition of the Village of Barrington (their assessment for NWCDS and their surcharge money for NWC911), the possibility of a building addition for records consolidation, and possible loan payments for a portable radio purchase. Projection estimates are conservative until the new 9-1-1 law is passed. If trends continue with surcharge, a more aggressive approach at reducing member assessments could be considered by the annual budget subcommittee.



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The chiefs discussed how these radios would be distributed and allocated per town and suggested forming a subcommittee to help determine a fair way to assign radios per community.

Village of Barrington Membership Request – Recommendation Needed

Moved by Chief Casstevens and seconded by Chief Clark to approve the recommendation for the NWCDS/NWC911 Joint Board to approve the Village of Barrington's formal membership request to provide 9-1-1 dispatch services for their police and fire departments with a go-live date of April/May of 2022.

Closer to go-live, the NWCDS/NWC911 Joint Board will need to pass a resolution to add the Village of Barrington to the NWC911 ETSB. *Voice Vote: Motion Carried.*

Talk Group Realignment Subcommittee

In order for this to work, the Barrington police and fire departments would need to be added to existing talk groups (channels). An analysis was completed of both radio talk time statistics as well as CAD activity. Before reviewing the statistics, it was thought that since Schaumburg Police occupied their own talk group without any other police departments, it was the logical choice to add to their talk group. After reviewing the statistics, it was apparent that adding Barrington police to the Schaumburg Police talk group is not the best choice.

Based on the statistics, it might be reasonable to add Barrington Police to PD-2 and Barrington Fire to FD-1, while moving Elk Grove Village Fire to FD-3. While we do not have access to Barrington police or fire's talk time statistics, their combined CAD activity is believed to be about 4,800 incidents. They have two police beats and one fire station, so the impact should be minimal. These are just NWCDS early findings and more analysis should be completed.

The best course of action is to form a subcommittee of Executive Committee Chiefs to discuss talk group assignments over the next few months, with a suggestion of participation by the Chiefs that are impacted most. John asked that those police and fire Chiefs who are interested reach out to him to help with this decision.

Hold the Air Written Directive Change – Voice Vote

Moved by Chief Daigle and seconded by Chief Pecora to accept the changes on the NWCDS Police Department Emergency Radio Procedures Directive which dictates when and how to hold the air, as stated in the meeting packet. *Voice Vote: Motion Carried.*

There was some discussion about using a separate talk group for long-term incidents, and John indicated that if the incident commander requested a separate talk group, every accommodation would be made to make that happen.



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OLD BUSINESS

New CAD/Police Records/Mobile Data - Update

- As promised, meetings continue, including Police/Records and Fire.
- IT-Only meeting occurred yesterday to cover all the things that were learned over the last several weeks related to sluggishness or latency in the system.
- Motorola had engineers visit various Villages last week for assistance. One of the engineers, Joe Ben seemed to be very knowledgeable, and we insisted he be more involved in the project.
- Steps taken, future steps outlined in PowerPoint that has been shared with Village IT, but can be shared with anyone that is interested in receiving it.
- There are complex reasons behind sluggishness. At the most basic level, there is some user error and there have been things figured out by Motorola such as the LEADS delays and a programming issue with 4.6. There are some issues with the capacity of the machines being used. While they may meet the spec, there are other applications slowing it down and while this may have been okay with ID Networks, Motorola is a "fatter" client.
- On the operations end, it has taken way too long to get printing squared away. This is on Motorola. While we did continue to make changes to some options even after go-live, it still should not be this difficult to print.
- There are problems with NIBRS submissions that we are working through with Motorola and the State of Illinois. This was somewhat expected.
- Motorola has broken down the issues by police and fire department, and NWCDs. They will be meeting virtually with each department to go over their issues that remain on the list. The hope is that old things can be removed and problems can be updated or resolved.
- Motorola is engaged. We will hold back 40% of the contract value. The milestone certificate has not been signed.
- We will transition to Motorola's support system in the next few weeks. We have had meetings with the support team, and they are fully engaged.
- John has a meeting with Chris Lonnet, Vice President from Central Region for Motorola, on Monday at 9:30am. Punches will not be pulled about where there needs to be drastic improvement.

Fire Report Numbers (Mutual Aid with no units from in-town)

John stated that there are limitations on this, but the numbers can be added manually until it is automated. Reminders need to be sent between departments and TC's to make sure the information is being processed.

Radio Changes/Radio Subcommittee – Update

Jim and Jason continue updating radios.



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Everbridge Committee/Written Directive – Recommendation Needed

Moved by Chief Walsh and seconded by Chief Walters to bring the Everbridge Directive as provided in the meeting packet to the NWCDS/NWCDS911 Joint Board for approval. Voice Vote: Motion Carried.

NWCDS vs. Cook County – No Update

Meeting Date Change

Due to several conflicts, John suggested moving the July 15, 2021 Executive Committee meeting date to July 22, 2021.

Announcements

Chief Haas congratulated Palatine Rural Fire Chief Rich May on his retirement and congratulated Palatine Police Chief Patrick Gratziana on his promotion.

ADJOURNMENT

Moved by Chief Casstevens and seconded by Chief Haas to adjourn the meeting. *Voice Vote: Motion Carried.* The meeting was adjourned at 8:59 A.M.