

**Northwest Central  
Joint Emergency Management System  
Board Meeting Minutes**



Meeting Minutes  
April 21, 2021  
Remote via Go-To-Meeting

**1) Call to Order**

Mr. Bragg called the meeting to order at 3:30 p.m.

**2) Roll Call**

Dane Bragg – Village of Buffalo Grove  
Randall Recklaus - Village of Arlington Heights  
Ray Rummel – Elk Grove Village  
Eric Palm – Village of Hoffman Estates  
Sam Trakas – Village of Inverness  
(Absent) – Village of Mount Prospect  
Scott Andersen – Village of Palatine  
Reid Ottesen – Village of Palatine (at 3:48 p.m.)  
Barry Krumstok – City of Rolling Meadows  
Brian Townsend – Village of Schaumburg  
Chris Clark – Village of Streamwood  
Jon Sfondilis – Village of Wheeling  
Mick Fleming – JEMS

**3) Public Comment**

- No Public Comment

**4) Consent Agenda**

- 2021-01-21 JEMS Board Meeting Minutes
- 2021-03-01 JEMS Board Meeting Minutes
- 2021-03-11 JEMS Board Meeting Minutes
- 2021-03-13 JEMS Board Meeting Minutes
- 2021 03-25 JEMS Board Meeting Minutes
  - Motion to approve by Mr. Krumstok
  - Second by Mr. Rummel
  - Roll Call Vote:
    - S. Andersen: Yes
    - J. Sfondilis: Yes
    - C. Clark: Yes
    - B. Krumstok: Yes
    - S. Trakas: Yes
    - E. Palm: Yes
    - R. Rummel: Yes
    - D. Bragg: Yes
    - R. Recklaus: Yes
  - Motion carries

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**5) Old Business**

**• COVID-19 Vaccination Effort**

- Second full vaccination clinic will take place on May 6 and 27, running from 8:00 a.m. to 4:00 p.m. at the Schaumburg Convention Center. Jewel has notified us that they will not be able to provide 11 different links (one for each community) for registration. We will not be legally able to turn people away who register for a shot, but we can target messaging to our residents. We're currently looking at 4,800 to 6,000 doses; we'll know for sure by next Tuesday (4/27). Mr. Fleming reported that we will be able to set up a public registration link and another private link for personnel within our communities to use to sign up specific, targeted residents for vaccinations that would be open for a specific amount of time. Discussion on the need for, and how to set up registration links. Consensus was to set up a private link, further discussion on how many spots to reserve. Board agreed to set aside 1200 doses initially. The private link will go live on April 28, and on the afternoon of April 30 any of those set-aside doses not used will be made available for the public registration site. The public link will be put out by each community's Public Information or Communications Officer so that members of the general public can register themselves to make an appointment to receive the vaccine. PIOs will be doing a virtual meeting on Monday (4/26) to discuss messaging.
- Discussion on consent for 16- and 17-year olds. Anyone under 18 years old will need some type of ID showing their age and a consent form signed by a parent or guardian, if the guardian is not present with them. No one under 16 will be allowed to receive a shot.
- Discussion on volunteers. Some communities have reached out to local service organizations, some are assigning municipal staff to assist on the dates.

**Adjournment**

Motion to adjourn the meeting by Mr. Rummel

Seconded by Mr. Townsend

Voice vote: All Ayes

Meeting Adjourned.