

**Northwest Central
Joint Emergency Management System
Executive Committee Meeting Minutes**



February 18th, 2021
Conference Call

1) Call to Order

Ray Rummel called the meeting to order at 0902 hours.

2) Roll Call

Dane Bragg – Chair, Village of Buffalo Grove

Brian Townsend – Vice Chair, Village of Schaumburg

Andrew Larson – Village of Arlington Heights

Mike Baker – Village of Buffalo Grove

Rich Mikel – Elk Grove Village

Sarah Marcucci – Village of Hoffman Estates

Mike Hish – Village of Inverness

Scott Andersen – Village of Palatine

Tracy Raimondo – Village of Schaumburg

Chris Clark – Village of Streamwood

Steve Mella – Village of Wheeling

Mick Fleming – Northwest Central Joint Emergency Management System

John Ferraro – Guest, Northwest Central Dispatch System

3) Public Comment

A. No Public Comment

4) Consent Agenda

A. Motion to approve the consent agenda which includes

i. Minutes from the Executive Committee meeting on October 15th, 2020

ii. Joint Emergency Management Coordinator Update

1. Motion made by: Brian Townsend

2. Motion seconded by: Scott Andersen

3. Voice Vote: All Aye

5) New Business

A. COVID-19 Updates

i. Mr. Fleming provided an update on the current status of COVID-19 eligibility as it relates to the 1.b population and the recent changes that the Governor and the State Health Department made for their employees. Currently at the local level there is no guidance that allows for elected officials or public works employees to be vaccinated but recently state elected officials and IDOT employees were vaccinated with no changes to the guidance in the vaccine plan.

ii. Mr. Fleming also gave an overview of a potential plan to work with school districts 214 and 211 to vaccinate teachers and administrators with the help of the MABAS Division 1 Fire Departments. The plan is being

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fleshed out by Cook County Department of Public Health, who are currently piloting a process in MABAS Division 3,

- iii. Finally, the committee discussed the ongoing process with Hoffman Estates and Cook County to determine a feasible site for a Cook County mass vaccination operation. Most recently the JEMS staff toured the Bell Works facility and had a discussion on the type of support the local jurisdiction would need to provide in order to support the site. Currently, Cook County is indicating that we may need to provide EMA, EMS, and security for the facility until long term private contracts can be worked out.

B. Community Status Sheets

- i. Mr. Fleming explained that community status sheets were currently being revised and would be shared in the near future. The sheets indicate where each plan or training elements stands with each community. Although they are normally done around the same time as the annual report they were not completed in 2020 and would be ready in the coming weeks.

C. FEMA CPG 101 Revision

- i. Mr. Fleming explained that FEMA had issued a draft revision of the planning guidance for emergency operations plans. This documents is used by locals, counties and the states to develop their EOPs. During a presentation of the plan FEMA requested that communities reach out if they had comments or best practices to share. JEMS submitted a best practice and hopes to be included in the new planning guidance that will be released in 2021.

D. PA Newsletter

- i. The JEMS staff is working on an updated PA newsletter to share with the municipal finance staff as many aspects of the public assistance process have changed with the new administration

ii.

6) Old Business

A. After Action Report Meetings

- i. Mr. Fleming explained that most of the first round COVID-19 AARs were completed and that a meeting with Buffalo Grove was scheduled to review their AAR.

B. IRIS Database Rebuild & Position Database

- i. Mr. Fleming explained the plan to progress the IRIS rebuild once the NWCDS CAD project was completed. This will be a longer project as there will be a hardware component and a software component of the rebuild. Once the rebuild is complete the database will need to be updated later in the year.

7) Adjournment

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- A.** Motion to adjourn made by: Brian Townsend
 - i. Motion seconded by: Mike Baker
 - ii. Voice Vote: All Aye