



## Northwest Central Dispatch System

1975 E. Davis Street  
Arlington Heights, IL 60005

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**MINUTES OF THE REGULAR JOINT MEETING OF THE NORTHWEST CENTRAL DISPATCH BOARD OF DIRECTORS AND THE NORTHWEST CENTRAL 9-1-1 SYSTEM BOARD, HELD VIA CONFERENCE CALL DUE TO THE CORONA VIRUS PANDEMIC, AND IN THE PALATINE VILLAGE HALL, 200 E. WOOD STREET, COMMUNITY ROOM B, PALATINE, COOK COUNTY, ILLINOIS, ON THURSDAY, March 18, 2021.**

### **CALL TO ORDER**

Chairperson Mike Cassady called the meeting to order at 9:03 A.M.

### **MEMBERS ATTENDING**

Randy Recklaus (Village Manager Arlington Heights), Dane Bragg (Village Manager Buffalo Grove), Ray Rummel (Village Manager Elk Grove Village), Eric Palm\*\* (Village Manager Hoffman Estates), Sam Trakas (Village Administrator Inverness), Michael Cassady (Village Manager Mount Prospect), Reid Ottesen (Village Manager Palatine), Joe Wade (City Administrator Prospect Heights), Barry Krumstok (City Manager Rolling Meadows), Brian Townsend (Village Manager Schaumburg), Sharon Caddigan (Village Manager Streamwood).

\*\* Eric Palm left the meeting at 9:30 A.M.

A quorum was present

### **MEMBERS ABSENT**

NONE

### **ALSO ATTENDING**

Nick Pecora (Arlington Heights Police Chief), Andrew Larson (Arlington Heights Fire Chief), Jim Kreher (Barrington Countryside Fire Chief), D/C Scott Eisenmenger for Steve Casstevens (Buffalo Grove Police Chief), Mike Baker (Buffalo Grove Fire Chief), Chuck Walsh (Elk Grove Police Chief), Richard Mikel (Elk Grove Fire Chief), Acting Chief Kasia Cawly (Hoffman Estates Police Chief), Paul Bilodeau (Hoffman Estates Acting Fire Chief), John Koziol (Mount Prospect Police Chief), Brian Lambel (Mount Prospect Fire Chief), David Daigle (Palatine Police Chief), Scott Anderson (Palatine Fire Chief), Rich May (Palatine Rural Fire Chief), Jim Zawlocki (Prospect Heights Police Chief), John Nowacki (Rolling Meadows Police Chief), Jeff Moxley (Rolling Meadows Fire Chief), Bill Wolf (Schaumburg Police Chief), Jim Walters (Schaumburg Fire Chief), Daryl Syre (Streamwood Police Chief), Chris Clark (Streamwood Fire Chief).



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### **NWCDS PERSONNEL**

John Ferraro, Executive Director; Kevin Diluia, Deputy Director-Operations; Brian Drake, Deputy Director-Support Services; Terri Svec, HR/Finance Manager; Christine Zatz, Office Manager; Lauri Orwig, Operations Manager-Training.

### **OTHERS ATTENDING**

Elliot Rose, Schaumburg Police Officer.

### **CONSENT AGENDA**

Moved by Mr. Ottesen, seconded by Mr. Rummel to approve and accept the January 21, 2021, Joint Meeting Minutes (Regular & Closed), the January and February 2021 Budget Summaries and the NWC and NWC911 System Check Registers for January (NWC=\$924,904.28; NWC911=\$761,487.68) and February (NWC=\$922,791.18; NWC911=\$445,917.36), the Executive Director's Report, the Deputy Director-Operations Report, the Finance/HR Manager's Report and the Deputy Director-Support Services Report.

***Roll Call Vote: Motion Carried. Time: 9:04 am***

**Roll Call Ayes:** Mr. Recklaus, Mr. Bragg, Mr. Rummel, Mr. Palm, Mr. Trakas, Mr. Cassidy, Mr. Ottesen, Mr. Wade, Mr. Krumstok, Mr. Townsend and Ms. Caddigan.

**Nays:** None

### **EXECUTIVE DIRECTOR'S UPDATE**

#### **AT&T 9-1-1/EsiNet?**

John announce that the state of Illinois has granted AT&T Next Generation 9-1-1/9-1-1 EsiNet Contract and is concerned about AT&T's customer service, as it has depreciated over the past years. AT&T has given assurance that they have increased their customer service representatives to help with any trouble-shooting. The project at the State level should begin soon.

#### **Barrington**

Barrington's Board has approved police and fire officials working with NWCDS to join. Barrington has given notice to CenCom because CenCom requires a minimum one-year notice. John reiterated that these are preliminary talks and the current focus continues with the new CAD. There have been discussions with the NWCDS Chiefs that could be impacted by changes to existing talk-group assignments, and those Chiefs have been open to ideas about possible realignment. Obviously, the CAD/Records project is our main focus, but we will work on some options before formally presenting the Barrington membership request to the NWCDS/NWC911 Joint Board.



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### **Year-End Calendar Year 2020 Overview**

John stated that our auditors, Lauterbach & Amen, completed the audit once again with no finding or recommendations; the first draft is due April 9<sup>th</sup>, and it will be reviewed and finalized for presentation to the Joint Board on May 20<sup>th</sup>. John praised Teri for all her work preparing for this audit.

### **NEW BUSINESS**

#### **Point-of-Contact (Updated List) - Update**

John included an updated point of contact list which added Julie Nistler and our newest Operations Manager, Erin Eaton.

#### **State of Illinois 9-1-1 Call Answering Equipment Grant – Information Only**

Since the change to the Illinois 9-1-1 law in 2018, the State has offered grant money to 9-1-1 PSAPS looking to upgrade their phone equipment to ensure Next Generation 9-1-1 readiness. The phone system at NWCDS was upgraded in January of this year.

Deputy Director Kevin Diluia applied for the grant in the amount of \$466,913.75 to cover the one-time costs of the system. The State is expected to notify us by June 1, 2021, if we are awarded partial, total, or none of the grant money. We are hopeful that this is a straight-forward award to reimburse us for funds already spent on the purchase of the new system.

### **OLD BUSINESS**

#### **New CAD/RMS/Mobile Data Go Live Plan -Update**

John explained that the Go-Live Plan for March 30<sup>th</sup> is in the meeting packet as a draft because it's a work in progress and constantly being updated. He stressed for everyone to review it and explained how troubleshooting will be handled throughout all communities, which is also in the packet.

John thanked John Manfredi and Elliott Rose for all of their help with the CAD project and noted they were on the virtual meeting and available for any questions.

#### **NIBRS Grant- Update**

Monthly meetings continue with the Department of Justice and Buffalo Grove. John is hopeful that some additional money can be applied to the CAD project.

#### **Everbridge Committee – Update**

The Committee continues to meet; Policy and Procedures are being updated and will be brought to the Committee in the coming weeks. Everbridge will be used for notifications in the new CAD system.

#### **Retirement**

Mr. Krumstok congratulated Chief Scott Anderson on his retirement.



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Mr. Cassidy announced that Chief Brian Lambel is also retiring and thanked him for his years of service.

### **ADJOURNMENT**

Moved by Mr. Krumstok and seconded by Ms. Caddigan to adjourn the regular joint meeting of the Northwest Central Dispatch System and the Northwest Central 911 System Board. *Voice Vote: Motion Carried. Time: 9:35 am*