



Northwest Central Dispatch System

1975 E. Davis Street
Arlington Heights, IL

MINUTES OF THE REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE NORTHWEST CENTRAL DISPATCH SYSTEM, HELD IN THE PALATINE VILLAGE HALL, 200 E. WOOD STREET, COMMUNITY ROOM B, PALATINE, COOK COUNTY, ILLINOIS, ON THURSDAY, MAY 18, 2023.

CALL TO ORDER

Chief Alan Wax called the meeting to order at 8:00 A.M.

ATTENDING

Nick Pecora (Arlington Heights Police Chief), Lance Harris (Arlington Heights Fire Chief), Dave Dorn (Barrington Police Chief), John Christian (Barrington Fire Chief), Scott Motisi (Barrington Countryside Fire Chief), Brian Budds (Buffalo Grove Police Chief), Mike Baker (Buffalo Grove Fire Chief), D/C Christopher Torres and Richard Mikel (Elk Grove Police Chief), Nathan Gac (Acting Elk Grove Fire Chief), Kasia Cawley (Hoffman Estates Police Chief), Alan Wax (Hoffman Estates Fire Chief), Kyle Ingebrigtsen (Inverness Police Chief), Mike Eterno (Mount Prospect Police Chief), D/C Tom Wang for John Dolan (Mount Prospect Fire Chief), Dave Daigle (Palatine Police Chief), Pat Gratziana (Palatine Fire Chief), Bill Caponigro (Prospect Heights Police Chief), John Nowacki (Rolling Meadows Police Chief), Pete Sutter (Rolling Meadows Fire Chief), Bill Wolf (Schaumburg Police Chief), Jim Walters (Schaumburg Fire Chief), Shawn Taylor (Streamwood Police Chief), Mike Meyer (Streamwood Fire Chief).

A quorum was present.

OTHERS ATTENDING

Mick Fleming, JEMS Director

MEMBERS ABSENT

Palatine Rural Fire

NWCDS PERSONNEL

John Ferraro, Executive Director; Kevin Diluia, Deputy Director-Operations; Brian Drake, Deputy Director-Support Services; Terri Svec, HR/Finance Manager; Christine Zatz, Office Manager.

APPROVAL OF MINUTES

Moved by Chief Gratziana and seconded by Chief Mikel to approve the minutes of the March 16, 2023, Regular Meeting. *Voice Vote: Motion Carried.*



Northwest Central Dispatch System

1975 E. Davis Street
Arlington Heights, IL

INTRODUCTIONS

Chairperson Wax welcomed Barrington Countryside Fire Chief Scott Motisi to the meeting, along with Rolling Meadows Fire Deputy Chief Scott Mohr and Elk Grove Police Deputy Chief Chris Torres.

ANNOUNCEMENTS

TC Week

Executive Director Ferraro thanked Chief Wax the Executive Committee for their generosity during TC Week, informing the members how appreciative the Telecommunicators were for all the meals and visits from the police and fire departments.

Johnson Controls

John reminded all of the departments that Johnson Controls is installing monitoring software in each fire department and that while Palatine, Schaumburg and Streamwood are complete, the remaining member communities should be done by this July to include Barrington Countryside Fire.

EXECUTIVE DIRECTOR'S UPDATE

Hiring and Personnel Matters

The five (5) Telecommunicators that were hired in October of last year are doing well. Two (2) have completed their training and are counted in shift totals. Two (2) will be counted on Memorial Day and one (1) will complete her training in early June.

We will be four (4) Telecommunicators below full-staffing due to retirements that occurred in February and May. For this reason, we conducted our large scale testing on March 30, 2023. Eighty-eight (88) people registered for the test. Forty-four (44) registrants attended the orientation and testing. Nine (9) applicants passed the test. We have completed the hiring process, and have made conditional offers of employment to three (3) candidates. If they pass the conditional steps of hire, their start date will be on June 12, 2023. A conditional offer of employment was also made to one (1) Wheeling Telecommunicator. The condition is that she has to stay at Wheeling 9-1-1 until the transition to NWCDS is complete.

New 9-1-1 Network/ESInet

On May 4, 2023, AT&T successfully transitioned NWCDS to the Next Generation 9-1-1 / ESInet IP-Based network. AT&T's first attempt at this back in August of 2022 was unsuccessful based on calls being misrouted to Chicago. They conducted extensive testing the week before the transition, and there were no routing issues after the cutover this time.

The transition was mostly successful with no interruption of service to the citizens. There were issues with duplicate calls and the ANI/ALI (address/phone number) "dump" into the CAD system, but these have been corrected. We are still reviewing data,



Northwest Central Dispatch System

1975 E. Davis Street
Arlington Heights, IL

because there seems to be issues with system reporting. We may need to skip May in our monthly reporting of statistics.

9-8-8 and CESSA

The 9-1-1 Statewide Administrator has instructed all 9-1-1 Emergency Communication Centers to handle all requests for police, fire, and EMS in the same manner as usual. CESSA has created subcommittees and continues to work towards a mental health care response model. The law was recently amended to extend the deadline from July 1, 2023, to July 1, 2024. The work of the regional advisory boards and the subcommittees has increased, as well as the meeting frequency, but progress is slow.

Wheeling

Regular monthly meetings have occurred with the NWCDS and Wheeling transition teams. Now that talk group realignment has been agreed to, the focus of the work has been police and fire unit numbering in CAD and interfaces. One of the upcoming decisions regarding Wheeling is whether NWCDS wants to utilize Wheeling's newer, 7-position dispatch center or not. Possible uses could be a backup center or event dispatch for large-scale events.

NEW BUSINESS

Technology Day at Harper College on May 23, 2023

John reminded the Executive Committee that Technology Day is next Tuesday, May 23rd, located at Harper College from 9am - 2pm CDT. Various Public Safety vendors will be on-site to give demos and showcase their latest technology. Register ASAP and reserve your spot to experience the latest technology helping make your communities safer. All four (4) major portable radio vendors will be present. The hope is to review functionality to help the Portable Radio Subcommittee write the best RFP. Lunch will be provided.

Written Directive II-G-024-2: Are you PAR – Approval Needed/Voice Vote

Moved by Chief Baker and seconded by Chief Gratianna to approve the updated written Directive #I-G-024-2: Are You Par (formerly Signal Blue) per the meeting packet.
Voice Vote: Motion Carried.

NWCDS/NWC911 5-year Financial Plan – Approval/Voice Vote

Moved by Chief Daigle and seconded by Chief Caponigro to recommend the NWCDS/NWC911 Board approve of the NWCDS/NWC911 5-year Financial Plan as presented in the meeting packet.
Voice Vote: Motion Carried.

Severe Weather Sirens/After Action Report: March 30, 2023 – Discussion

Severe weather siren activation is always a “hot” topic. There are always questions from citizens after a storm about whether the sirens should have been activated or not. Over



Northwest Central Dispatch System

1975 E. Davis Street
Arlington Heights, IL

the years, there have been some technical issues, as well as a strong desire for more communication to more employees from the communities. The solutions discussed in this Memorandum will provide for more consistent operations regarding severe weather sirens.

The recommendation is for NWCDs to budget for the following solutions for CY2024:

SOLUTION	COST
Upgrade to the Fulton, PC-based controllers	\$8,800
Automatic notification of siren activation to the selected staff of the member communities	\$0
Integration with National Weather Service	\$23,000
Integration with Everbridge	\$500
Total (NWCDs/NWC911 CY2024 Budget)	\$32,300

It is suggested that Arlington Heights, Barrington, and Prospect Heights plan to have their sirens moved to the Fulton controller:

CONVERSION TO FULTON	COST
Arlington Heights	\$59,400
Barrington	\$34,650
Prospect Heights	\$4,950

Blue Shirt-to-Blue Shirt (Police) – Meeting Notes

John explained that the Blue-Shirt-to-Blue Shirt meeting notes are in the meeting packet and reminded the Executive Committee that this meeting concept is more casual with police or fire fighters in a room with Telecommunicators, exchanging questions and ideas, usually focusing on the ‘why’ things are done the way they are done. It helps with relationship-building and creates a better understanding with expanded discussions.

OLD BUSINESS

CAD/RMS/Mobile Data –Update

John announced that LinX is ready and Darin Felgenhauer has scheduled virtual training for this on June 22, and June 29, at 9am and will last about four (4) hours. He stressed for the police departments to send people who will learn how to use LinX and be able to train others in their department. To sign up, send an email to Darin (dfelgenhauer@nwcds.org) so he can set up a login for those attending.



Northwest Central Dispatch System

1975 E. Davis Street
Arlington Heights, IL

The newest version of the CAD update (4.6.10A) will take place on Tuesday, May 23rd.

Live 9-1-1 Product – Update

The Schaumburg Police Department's beta-test trial with the Live 9-1-1 application is coming to an end on May 31. If the Police Departments wish to purchase this, the cost is about \$94,000 a year, but has not been calculated into the CY2023 budget. NWCDS might be able to make a budget amendment, but nothing has been determined as of yet. John asked the Chiefs to talk it over with their staffs to gauge interest. He also stated that he will send a survey out to the departments for additional feedback in order to determine whether or not a budget amendment would be needed at the July Board meeting.

EMS PLAN

John reminded the fire departments to reach out to CAD System Manager, Jen Pelayo, for instructions on how they want their responses to the EMS Plan.

JEMS

Mick Fleming talked about an Incident Management Team, with a White Paper proposal for said team. Additionally, he touched on the creation of an Incident Management Team mutual aid agreement. Finally he asked if there was any interest in assisting Chicago's Incident Command Staff, who are looking for regional support in their Emergency Operations Center in the coming months.

ADJOURNMENT

Moved by Chief Gratianna and seconded by Chief Christian to adjourn the meeting.
Voice Vote: Motion Carried. The meeting was adjourned at 8:48 A.M.