



Northwest Central Dispatch System

1975 E. Davis Street
Arlington Heights, IL 60005

MINUTES OF THE REGULAR JOINT MEETING OF THE NORTHWEST CENTRAL DISPATCH BOARD OF DIRECTORS AND THE NORTHWEST CENTRAL 9-1-1 SYSTEM BOARD, HELD IN THE PALATINE VILLAGE HALL, 200 E. WOOD STREET, COMMUNITY ROOM B, PALATINE, COOK COUNTY, ILLINOIS, ON THURSDAY, MARCH 16, 2023.

CALL TO ORDER

Chairperson Eric Palm called the meeting to order at 9:00 A.M.

MEMBERS ATTENDING

Randy Recklaus (Village Manager Arlington Heights), Scott Anderson (Village Manager Barrington), Dane Bragg (Village Manager Buffalo Grove), Matthew Roan (Village Manager Elk Grove Village), Eric Palm (Village Manager Hoffman Estates), Sam Trakas (Village Administrator Inverness), Chief Mike Eterno for Michael Cassady (Village Manager Mount Prospect), *Reid Ottesen (Village Manager Palatine), Joe Wade (City Administrator Prospect Heights), Rob Sabo (City Manager Rolling Meadows), Deputy Chief Shawn Green for Brian Townsend (Village Manager Schaumburg), Sharon Caddigan (Village Manager Streamwood).

A quorum was present

*Mr. Ottesen left the meeting at 9:31am.

MEMBERS ABSENT

None

ALSO ATTENDING

Nick Pecora (Arlington Heights Police Chief), Lance Harris (Arlington Heights Fire Chief), Dave Dorn (Barrington Police Chief), John Christian (Barrington Fire Chief), Brian Budds (Buffalo Grove Police Chief), D/C Larry Kane for Mike Baker (Buffalo Grove Fire Chief), Chuck Walsh (Elk Grove Police Chief), Richard Mikel (Elk Grove Fire Chief), Kasia Cawley (Hoffman Estates Police Chief), Alan Wax (Hoffman Estates Fire Chief), Bob Haas (Inverness Police Chief), Mike Eterno (Mount Prospect Police Chief), D/C Tom Wang for John Dolan (Mount Prospect Fire Chief), Dave Daigle (Palatine Police Chief), Pat Gratziana (Palatine Fire Chief), Bill Caponigro (Prospect Heights Police Chief), John Nowacki (Rolling Meadows Police Chief), Pete Sutter (Rolling Meadows Fire Chief), Bill Wolf (Schaumburg Police Chief), Jim Walters (Schaumburg Fire Chief), Daryl Syre (Streamwood Police Chief), Mike Meyer (Streamwood Fire Chief).



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NWCDS PERSONNEL

John Ferraro, Executive Director; Kevin Diluia, Deputy Director-Operations; Brian Drake, Deputy Director-Support Services; Nate Krause, Operations Manager-Training; Terri Svec, HR/Finance Manager; Christine Zatz, Office Manager.

OTHERS ATTENDING

Mick Fleming, JEMS Director

PUBLIC COMMENT

None

CONSENT AGENDA

Moved by Mr. Ottesen, and seconded by Mr. Bragg to approve and accept the January 19, 2023, Joint Meeting Minutes (Regular & Closed), the January and February, 2023 Budget Summaries and the NWC and NWC911 System Check Registers for January (NWC=\$1,049,853.29; NWC911=\$613,404.49) and February (NWC=\$965,726.59; NWC911=\$465,741.19), the Executive Director's Report, the Deputy Director-Operations Report, the Finance/HR Manager's Report and the Deputy Director-Support Services Report.

Roll Call Vote: Motion Carried. Time: 9:01am

Roll Call Ayes: Mr. Recklaus, Mr. Anderson, Mr. Bragg, Mr. Roan, Mr. Palm, Mr. Trakas, Chief Eterno, Mr. Ottesen, Mr. Wade, Mr. Sabo, Mr. Townsend, Ms. Caddigan.

Nays: None

EXECUTIVE DIRECTOR'S UPDATE

State of Illinois Update

While the FCC has released language regarding allowable expenses for 9-1-1 surcharge money, the 9-1-1 Statewide Administrator has released a chart with specifics that looks to further limit the allowable expenses. Portable Radios would be just one of the expenses that are no longer allowed to use 9-1-1 money, if the chart is accepted. Executive Director Ferraro wanted to make sure the Board was aware of this change, which may impact future purchases. There may be a need to discuss with legislative representatives.

Mosquito Abatement

Mosquito Abatement reached out asking to use NWC's Everbridge to push out announcements of upcoming mosquito abatement to member communities. The Board discussed the pros and cons of allowing the use of Everbridge and concluded that Mosquito Abatement should contact each village about having that community activate the Everbridge system when needed.



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NEW CONSTRUCTION

John reminded the Board members, per the request of GIS Analyst Rita Falk, that NWC should be notified whenever new construction is developed in member communities. Those new addresses need to be logged into the CAD system to keep it up to date.

Hiring and Personnel Matters

Another large scale testing will take place on March 30th and again in August. Currently the Center is down two people with a few more retirements expected this year.

NEW BUSINESS

Backup 800MHz Radio System: Recommendation from RFP/Approval – Roll Call Vote

A backup radio system was approved in the NWCDS/NWC911 CY2023 Budget. If a catastrophic failure of the STARCOM system were to occur, the NWCDS member police and fire departments would have very limited communication abilities. The installation of the system will span this year and next and \$629,000 was budgeted this year. A majority of the labor will be handled by the NWCDS support services team.

The RFP was released and the proposals were due on February 15, 2023. EF Johnson and Motorola submitted proposals. EF Johnson was less expensive, but provides more redundancy than the Motorola proposed backup system. Additionally EF Johnson's support/warranty is more cost effective over the ten (10) year life of the proposed contract.

Deputy Director – Support Services Brian Drake's recommendation is attached for review. It includes a breakdown of the proposals, as well as why EF Johnson is recommended by him and Jim Hunt, Radio System Manager.

Recommendation

The recommendation is for the NWCDS/NWC911 Joint Board to authorize the Executive Director to negotiate a contract with EF Johnson not to exceed \$1,650,042 for the backup police and fire radio system.

Moved by Mr. Bragg and seconded by Mr. Recklaus to approve and authorize Executive Director Ferraro to negotiate a contract with EF Johnson not to exceed \$1,650,042 for the backup police and fire radio system.

Roll Call Vote: Motion Carried. Time: 9:10am

Roll Call Ayes: Mr. Recklaus, Mr. Anderson, Mr. Bragg, Mr. Roan, Mr. Palm, Mr. Trakas, Chief Eterno, Mr. Ottesen, Mr. Wade, Mr. Sabo, Mr. Townsend, Ms. Caddigan.

Nays: None

Elevator Laws: Changes and Impacts/Information Only – No Vote



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John explained that the elevator laws are changing for new or refurbished elevators, more than 2 stories, requiring 2-way video communications between the elevators and monitoring center. He also stated that it would be extremely difficult for Northwest Central to have to monitor these elevators, but noted that there are companies whose focus is monitoring video communications. He stressed that outsourcing the 2-way video communications might be needed in the future.

OLD BUSINESS

Future Planning Joint Board Subcommittee - Update

In November of 2022, the NWCDS/NWC911 Joint Board authorized the creation of a subcommittee for the purposes of assisting with direction of the agency during a period of growth and change. The NWCDS/NWC911 Joint Board Future Planning Subcommittee members include Dane Bragg, Sharon Caddigan, Eric Palm, Randy Recklaus, and Rob Sabo. The subcommittee met for the first time virtually on January 24, 2023, and Eric Palm agreed to be the chairperson. The outline that was created for the Board in November of 2022, was used to help determine the scope and define the first steps of the subcommittee.

Recommendations

The group reviewed the outline and discussed various challenges that will have an impact on NWCDS. Based on the obvious impact to the overall building capacity and center staffing, the subcommittee and the Executive Director recommend these initial steps:

1. Gather information from existing NWCDS member communities regarding short and long term changes in population.
2. In conjunction with possible increased density, analyze past and future statistical trends regarding 9-1-1 calls and what outcome that will have on staffing the dispatch center.
3. Consider technology changes with Next Generation 9-1-1, such as the ability for citizens to send pictures and videos via text, and the impact that could have on staffing and meeting the public's expectations.

The NWCDS/NWC911 Joint Board agreed with these recommendations, and came to a consensus for the Committee to develop an RFP for hiring a consultant for the purposes of conducting an analysis, which will assist the agency with a strategy for dealing with these converging issues. The group agreed to slow that process to wait and see if and when these other impacts to the communities will occur.

New CAD/RMS/Mobile Data –Update

There was a problem with the records conversion from ID Networks to Motorola, and it was discovered that several hundred records do not contain arrest information. This impacts every police department. After Motorola investigated, they determined that older records that were converted from PIMS to ID Networks mapped the data to



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different tables than the records that originated in ID Networks. ID Networks is not willing to do anything else with the data. Motorola converted the records utilizing the process that we certified by reviewing test data. We know the data is there and Dan Kent is working on producing a solution.

Portable Radio Subcommittee – Update

Work continues with planning a 'Tech Day' at Harper College with various radio and technical equipment vendors for both police and fire.

Wheeling Transition to NWCDS – Update

Progress continues, specifically with deciding which Talk Group they will join. John met with the Talk Group Realignment subcommittee to analyze call and talk-time statistics and determined what Talk Groups Wheeling Police and Fire will operate on.

The recommendations were brought to the police and fire Chiefs and approved in the Executive Committee meeting held earlier this morning.

Moved by Mr. Wade and seconded by Mr. Bragg to approve Wheeling's Talk Group realignment as presented in the Executive Committee Meeting and in the NWC/NWC911 Joint Board Meeting Packet. *Voice Vote: Motion Carried.*

CLOSED SESSION

Moved by Mr. Bragg and seconded by Ms. Caddigan to move to a Closed Session for the purpose of Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

Roll Call Vote: Motion Carried. Time 9:32am

Roll Call Ayes: Mr. Recklaus, Mr. Anderson, Mr. Bragg, Mr. Roan, Mr. Palm, Mr. Trakas, Chief Eterno, Mr. Wade, Mr. Sabo, Mr. Townsend, Ms. Caddigan.

Nays: None

The Board discussed the progress between Management and the Union in regard to the Collective Bargaining Agreement.

Moved by Ms. Caddigan and seconded by Mr. Sabo to adjourn the Closed Session and Return to Open Session. ***Voice Vote: Motion Carried. Time: 9:40***

ADJOURNMENT

Moved by Ms. Caddigan and seconded by Mr. Sabo to adjourn the regular joint meeting of the Northwest Central Dispatch System and the Northwest Central 911 System Board. ***Voice Vote: Motion Carried. Time: 9:41 A.M.***